

City of Maple Ridge  
**COMMUNITY HERITAGE COMMISSION**  
**AGENDA**  
*Thursday, June 13, 2019, 7:00 pm*  
*Blaney Room, Maple Ridge City Hall*

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1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES** – April 11, 2019
4. **DELEGATIONS**
- 4.1. **Request for Jackson Farm Signage**
  - Beryl Eales, Friends of Jackson Farm
5. **QUESTION PERIOD**
6. **NEW AND UNFINISHED BUSINESS**
- 6.1. Incentives Stakeholder Workshop – recap
- 6.2. Clerk's Department Digitization Project Overview
- 6.3. BC Museums Association conference attendance
- 6.4. Financial Update – Draft Budget 2019 and 2020
7. **CORRESPONDENCE**
- 7.1. Fraser Valley Regional Library

Letter dated March 28, 2019 from Emily Duquette regarding the CHC donation towards a new microfiche.
- 7.2. Heritage BC Conference

Information report dated May 27, 2019 from Russell Irvine
- 7.3. Heritage Award Signage on Horse Trails

Email dated April 18, 2019 from Eunice Rousseau regarding heritage plaque program signage on horse trails.
8. **LIAISON UPDATES**
- 8.1. Maple Ridge Historical Society
- 8.2. Council Liaison
9. **ROUNDTABLE**
10. **ADJOURNMENT**

<b>QUESTION PERIOD</b>
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Question Period provides the public with the opportunity to ask questions or make comments. Each person will be given 2 minutes to speak. Up to ten minutes in total is allotted for Question Period.
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The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on April 11, 2019 at 7:04 pm.

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**COMMISSION MEMBERS PRESENT**

Councillor Ryan Svendsen	City of Maple Ridge
Brenda Smith	Maple Ridge Historical Society
Julie Koehn	Maple Ridge Historical Society
Eric Phillips	Member at Large
Len Pettit	Member at Large
Russell Irvine	Member at Large
Shane Gehring	Member at Large

**STAFF PRESENT**

Amelia Bowden	Staff Liaison, Planner 1
Amanda Allen	Committee Clerk

**GUEST**

Donald Luxton	Donald Luxton and Associates Inc.
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1. ***CALL TO ORDER***

2. ***APPROVAL OF THE AGENDA***

R/2019-010

It was moved and seconded

That the agenda for the April 11, 2019 Community Heritage Commission meeting be amended to add Item 6.1 "May 9, 2019 meeting", that the subsequent items be renumbered accordingly and that the agenda as amended be approved.

CARRIED

3. ***ADOPTION OF MINUTES***

R/2019-011

It was moved and seconded

That the minutes of the Maple Ridge Community Heritage Commission meeting dated February 14, 2019 be adopted.

CARRIED

4. **DELEGATIONS**

4.1. Heritage Incentives Review – Draft Report

- Donald Luxton, Senior Cultural Heritage Advisor, Donald Luxton & Associates Inc.

Mr. Luxton gave a PowerPoint presentation on a review of heritage incentives including:

- heritage management through regulations, legal protection, financial and non-financial incentives;
- types of heritage incentives;
- enabling legislation, the community heritage register, and the community charter;
- developmental incentives and heritage revitalization agreements;
- administrative incentives

Mr. Luxton answered questions from the committee.

5. **QUESTION PERIOD – Nil**

6. **NEW AND UNFINISHED BUSINESS**

6.1. **May 9, 2019 CHC Meeting**

There was discussion on the viability of a Community Heritage Commission meeting on May 9, 2019.

R/2019-012

It was moved and seconded

**That the May 9, 2019 Community Heritage Commission meeting be cancelled.**

CARRIED

6.2. **2019 Vice Chair Elections**

The staff liaison opened the floor to nominations for a Vice Chair

R/2019-013

It was moved and seconded

**That Shane Gehring be elected Vice Chair of the Community Heritage Commission for 2019.**

CARRIED

6.3. **Business Plan Task Allocation / Proposed Subcommittee Formation**

There was discussion on the functions of subcommittees.

R/2019-014

It was moved and seconded

**That the Chair or Vice Chair of the Community Heritage Commission sit ex-officio on all Community Heritage Commission subcommittees.**

CARRIED

**6.4. BC History Digitization Program Grant Application – Update**

The staff liaison advised of results from the BC History Digitization Program grant application submissions. The Chair invited further information on the Clerk's Department digitization plan given the grant results.

**6.5. Tourism Committee Appointment**

There was discussion on selecting a Community Heritage Commission representative for the Tourism committee. The Chair will continue to serve the Cultural Roundtable which assists the implementation of the Maple Ridge Culture Plan.

R/2019-015

It was moved and seconded

**That Shane Gehring represent the Community Heritage Commission on the Maple Ridge Tourism Committee for the 2019 term.**

CARRIED

**6.6. Local Voices Event**

The Chair provided a summary of the Local Voices program.

R/2019-016

It was moved and seconded

**That the Community Heritage Commission continue to be a part of Local Voices.**

CARRIED

**7. FINANCE**

**7.1. Financial Update**

The 2019 Financial Accounting report, as attached to the agenda, was reviewed and Russell Irvine answered questions from the committee. A status report on the Heritage Conservation Plan was requested.

**7.2. BCMA Conference Attendance**

The BC Museums Association Conference is scheduled September 30 – October 2, 2019 in Prince George.

R/2019-017

It was moved and seconded

**That the Community Heritage Commission authorize the expenditure of \$100.00 to renew membership with the BC Museums Association.**

CARRIED



8. **CORRESPONDENCE**

8.1. **National Trust Letter**

Russell Irvine summarized two reports recently prepared by the National Trust of Canada regarding the House of Commons Environment and Sustainable Development Committee report *Preserving Canada's Heritage: The Foundation for Tomorrow* and the Federal Budget 2019.

9. **SUBCOMMITTEE REPORTS**

9.1. **Recognitions**

9.1.1. **Heritage Week 2019**

The Chair advised of the timeline for required updates to the Heritage Week brochure. A report on Heritage Week 2019 will be included on the next agenda.

R/2019-018

It was moved and seconded

**That the Community Heritage Commission authorize the redesign of the Heritage Week brochure.**

CARRIED

10. **LIAISON UPDATES**

10.1. **Maple Ridge Historical Society**

Julie Koehn provided a summary of the March 28, 2019 Historical Society Board meeting and recent activities of the Maple Ridge Historical Society.

11. **ROUNDTABLE**

Council has adopted the City of Maple Ridge Strategic Plan 2019-2022.

Grant De Patie plaque unveiling is scheduled for June 1, 2019.

As it was National Volunteer Week, the staff liaison expressed gratitude and thanks to members in recognition of their service.

12. **ADJOURNMENT – 9:20 pm.**

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B. Smith, Chair

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# Memorandum

To: Community Heritage Commission  
From: Amelia Bowden, Planner 1  
Date: June 13, 2019  
Subject: Digitization of Tax and Collector Rolls Work Overview

- The Clerks Department has secured \$7,500 to digitize the City's oldest tax and collector rolls and store them off-site at BC Records, to be matched by the City with support from CHC.
- Funds cover:
  - City staff time to locate and bundle records
  - BC Records Management contract to digitize all records
  - BC Records Management contract to store paper records at their facility until 2020
- Funds do not cover any restoration work that may come up. This would need to be done by a separate contractor.

## Work Overview

- The City's earliest records start at 1875 and are currently stored in the Randy Herman Building in chronological order.
- Starting with the 19<sup>th</sup> Century records, these will be picked up by BC Records Management (<http://www.bcrms.com/>).
- BC Records Management will digitize the records in the following manner:

All information scanned will be in 300 DPI with 24 bit colour where required. Black/white and greyscale scanning will be utilized for true black text only, thus providing the cleanest and most accurate image possibly captured. BC Records will utilize Spyder5 software which calibrates the monitor to an industry colour reference standard to ensure on-screen colours are accurate, grays and whites are consistent, shadow and highlight details are protected, and skin tones are true to life. With guaranteed colour accuracy, with the industry's only patented 7-detector optical engine, making photo/colour editing easier and providing overall better print matching. Documents are inspected during the preparation stage to determine the best scanning practice and level of fragility. All documents considered 'fragile' will be scanned using flat bed scanning to protect original documents and greatly reduce the chance of damage during the digitization process. Colour balance, contrast and brightness settings will be evaluated for each document prior to scanning and inspected immediately afterwards. Kodak Capture Pro software and Scan Manage Pro software will be used to process and evaluate the scanned images. Master digital files will be stored in TIFF format and indexed in chronological order according to the City of Maple Ridge's instructions. No information will be compressed without authorization. Post-scan optimization will be used. All digitized images will be captured in TIFF and PDF

versions. During the export of PDF images, the Kodak Capture Pro software (utilizing Nuance OCR software) will OCR each image scanned. At this time, all optimization and OCR services will be reviewed by the Project Manager to ensure completion.

- BC Records Management will use the following scanning equipment:

- Three Kodak i1440 Document Scanner
- Kodak i2600 Document Scanner
- Fujitsu Fi-6670A Document Scanner
- Graphtec IS210 Large Format Scanner
- Graphtec IS200 Large Format Scanner
- Graphtec 450i 44" Large Format Scanner

- BC Records Management will use the following quality control measures:

All scanned documents are quality controlled at the point of capture to facilitate rapid and reliable rescanning as required. A significant advantage in using this method is that the scanned image can be readily compared to the original.

BC Records utilizes a manual page count to ensure the initial page count coincides with the scanned image count. Page counter sheets are placed within each folder to recheck that the number of pages is scanned correctly. Double sheets/page detection is also utilized to ensure no pages are missed during this process. Maximum image quality is obtained using Kodak Perfect Page technology.

A second quality control process is performed during the classification of documents, also known as cataloguing. Each time a document is catalogued, the electronic image appears on the scanning operator's monitor to ensure the document has been properly converted. During the final inspection of work, the Scanning Manager reviews all catalogues with additional quality checks on each BC Records employee who performed service to the City's documents.

A final review of the documents will be inspected for skewing, proper rotation, folded edges and feed issues. These are then corrected and in the event any document requires rescanning, it will be performed immediately. Each and every project taken on by BC Records is reviewed by the Scanning Manager and discussed with our scanning operations team during our weekly operations meeting. A procedural guideline is also created by the Scanning Manager to review each step of the customer's requirements. This procedure manual will be provided to the City for review and authorization prior to the start of the project. A progress report will always accompany each project and identifies who did what duty at each stage. These reports are reviewed by management and may be provided to the City upon request.

- A standard metadata scheme will be used to describe the digitized records, using the City's document management system, Laserfiche (document type and document description)

- In addition to the metadata, a comprehensive index will be available which will assist in locating properties of interest. Also, each digital roll will be OCR'd, where possible, to allow key word searching.
- Laserfiche will be the digital asset management system/repository to make materials freely available online.
- Laserfiche has a web portal tool which links documents in the City's record repository with our Open Government web portal (<http://opengov.mapleridge.ca/>) through the WebLink repository.
- The City's Open Government web portal, which links directly to our EDRMS system allows researchers to search for documents.
- Digital preservation plan:
  - Laserfiche is a complete solution derived from robust and proven software developed for organizations large and small that have made Laserfiche the acknowledged leader in network based Electronic Document management. Documents in Laserfiche are secure, compliant, and easily retrievable. All files are preserved and stored locally within the City of Maple Ridge's environment on Canadian soil.
  - Laserfiche is a DoD 5015.2 certified records management and VERS certified electronic records solution which provides records management policies across all devices, including mobile phones, tablets, laptops and desktop computers.
  - The solution is in compliance with Sarbanes-Oxley, HIPAA, USA PATRIOT Act, SEC, FINRA and other regulations.

In December, the CHC passed the following resolution:

**That That \$6,000.00 in the Digitization budget be allocated to the City's Bylaws and Tax Collector Rolls digitization project should the City be successful in one or more of the BC History Digitization Program Grant applications; and  
That the Community Heritage Commission submit an incremental package to Council in 2019 for a minimum of \$6000.00 to be used for the inventory of these Maple Ridge Historic Municipal records.**

As the full grant funding has not been received, it is appropriate for CHC to reconsider the level of financial support for this project.

Community Heritage Commission - 2019 Financial Accounting

13-Jun-19

Expenses													
Program/Project	Vol. Hrs	2018 Committed Funds Not Yet Billed	2019 Budget Amount	Opening Balance	2019 Proposed Budget	2020 Proposed Budget	Jan-19	Feb-19	Mar-19	Apr-19	May-19	2019 Running Total	Notes
Yearly Allocation				\$ 2,000.00									
Fundraising Income			\$ -	\$ 138.00					\$ (167.75)				
Meeting Refreshments			\$ -		\$ 250.00	\$ 100.00							
EDUCATION													
Delegate Fees	30		\$ 500.00	\$ 500.00								\$ -	
MEMBERSHIP SUPPORT PROGRAM													
Membership Annual Fees			\$ 690.00	\$ 690.00	\$ 300.00	\$ 300.00			\$ 100.00		\$ 100.00	\$ 200.00	
Membership Conference Fees	350		\$ -	\$ -	\$ 600.00	\$ 600.00			\$ 200.00			\$ 200.00	
COMMUNICATIONS AND OUTREACH													
COMMUNICATIONS STRATEGY			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00								
Newsletter	40		\$ 1,600.00	\$ 1,600.00	\$ -								
Marketing Package	5		\$ 500.00	\$ 500.00									
HERITAGE RECOGNITIONS PROGRAMS													
Heritage Awards	60		\$ 498.22	\$ 498.22	\$ 1,400.00	\$ 1,400.00		\$ 541.55	\$ 180.84			\$ 722.39	
KARINA LEBLANC UTILITY BOX WRAP		\$ 1,500.00	\$ 1,500.00	\$ -	\$ -								
Heritage Conversation	15		\$ 500.00	\$ 500.00									
Partnered Event	15		\$ 200.00	\$ 200.00									
Plaque Program	5		\$ 400.00	\$ 400.00									
Heritage Marker Replacement	10		\$ 400.00	\$ 400.00									
Canada 150 - Reminisce Kits	30		\$ 2,285.55	\$ 2,285.55									
OPEN ACCESS DIGITIZATION PROJECT													
Phase III	50	\$ 6,000.00	\$ 6,000.00	\$ -									
HERITAGE PLAN UPDATE													
Heritage Inventory Update			\$ -	\$ (3,908.00)									
Heritage Master Conservation Plan			\$ 30,000.00	\$ 30,000.00	\$ 30,000.00								
HERITAGE PLAN REVIEW			\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 2,800.00							
HERITAGE INCENTIVE REVIEW													
Heritage Incentives Review	50	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00								
ROBERTSON CEMETERY RESEARCH			\$ 1,000.00										
Current Balance		\$ 17,500.00	\$ 74,573.77	\$ 54,303.77	\$ 51,050.00	\$ 5,200.00						\$ 53,349.13	
Monthly Total							\$ -	\$ 541.55	\$313.09	\$0.00	\$100.00		
2019 Spent													
												\$ 1,122.39	



Administrative Centre | 34589 DeLair Road | Abbotsford, BC | V2S 5Y1  
Tel: 604-859-7141 | Toll-free: 1-888-668-4141 | Fax: 604-852-5701

RECEIVED

APR 02 2019

MAPLE RIDGE  
PLANNING DEPARTMENT

March 28, 2019

Maple Ridge Community Heritage Commission  
11995 Haney Place  
Maple Ridge, BC V2X 6A9

Dear Maple Ridge Community Heritage Commission:

On behalf of Fraser Valley Regional Library, I would like to thank you very much for your donation of \$1000. We are grateful for your help in providing funds to enable us to enrich the collection in the library system.

Fraser Valley Regional Library provides books, resources, and programs for people of all ages - from preschoolers through to seniors - and gifts such as yours make an important difference in the quality of service that is available. Your support is greatly appreciated.

Again, thank you very much for your donation.

Sincerely,

Emily Duquette  
Executive Office and Information Manager



Official Donation Receipt For Income Tax Purposes  
BN REG. NO. 107403933 RR0001

02451

Date donation received: January 2, 2019

Donated by: Maple Ridge Community Heritage Commission

Address: 11995 Haney Place, Maple Ridge BC V2X 6A9

For: Microfilm Reader

Eligible amount of gift for tax purposes \$1000

Date receipt issued: March 28, 2019

Location receipt issued: 34589 DeLair Road, Abbotsford, BC V2S 5Y1

Authorized signature:

## Information Report

### Heritage BC's 38<sup>th</sup> Conference Nanaimo, BC May 9-11, 2019

#### Summary:

A large number of participants (150) registered for the annual conference of Heritage BC. With a broad program encompassing knowledgeable presenters, special policy sessions, field trips, the awards event and HBC's AGM the conference goers were fully engaged. As always the evening of Heritage SLAM provided a colourful overview of various initiatives in many communities.

The 2019 Conference highlighted the work undertaken during the past year by Heritage BC and supported by the Heritage Branch to review BC's heritage sector. This work was pursued through 26 roundtable meetings in all regions in the province.

A copy of the text presented at the AGM concerning the review process and what was learned is provided in this report. Three of the points that stood out were:

- ~ A great number of people came together (at the Round Tables) under the banner of heritage, yet they describe isolation and siloism. Capacities of knowledge expertise, and human and financial resources are urgently needed. Much has been done in isolation to improve education and access, however, the lessons learned and the best practices are unknown.
- ~ Legislation needs to be modernized to align to new heritage values, and the sector needs support in its interpretation and implementation.
- ~ The heritage sector sees real potential in acknowledging and recognizing Indigenous peoples, but leadership and capacity building needs to be addressed.

Having the special session about the review of the heritage sector provided the opportunity for Richard Linzey the Director of the Heritage Branch and his staff to address matters at the provincial level. This included notification that \$500,000 additional funding had recently been placed by the Province in the Heritage Legacy Fund. As will be noted in the material included in this report is the 2018 list of grants from the Legacy Fund. The provincial grant to Haney House is on the list.

There are many other topics from the conference that warrant coverage. As the reader will note by the references on page two of this report there are various documents that provide information about important sessions and events.

One experience that does stand out for me was the unique approach to a heritage walk in downtown Nanaimo. The interpretive tour was hosted by two people. One person was Christine Meutzner the Manager of Nanaimo Community Archives and the other was Chris Sholberger the City's heritage planner. The result was a wide perspective was given to the audience on local history, heritage conservation and community revitalization planning. The dialogue about Nanaimo's heritage endeavours made for a very interesting walk.



**Information Report**  
**Heritage BC Conference**  
**Materials**

1. Conference Program Outline
2. Special Session Outline: The State of Heritage; What We Heard
3. HBC Report to Membership  
Follow-up on Strategic Priorities  
Provincial Roundtables and Consultation
4. Session Report: Navigating BC Legislation, Acts and Codes  
Information – Alternative Compliance Methods for Heritage Buildings
5. Schedule of Grants in 2018 from the Heritage Legacy Fund
6. 38<sup>th</sup> Annual Awards Gala  
Heritage Conservation Recognition Award to Haney House included

Report submitted,



Russell Irvine

May 27 2019



# Thursday, May 9

9:00am-3:00pm	Industrial Heritage: From warehouses and factories to bridges, saw mills, shipyards, breweries and mines. Chemainus Room
11:00am-3:00pm	Taking Action: Leading toward Diversity, Equity, Accessibility, and Inclusion through Collaboration, Capacity and Change Ladysmith Room
1:00pm-3:00pm	Google This: Practical Advice to Improve your Online Presence. Port Alberni Room
1:00pm – 5:00pm	Registration and Information Desk Coast Bastion Hotel Ballroom lobby
3:30pm	Transportation to Saysutshun/Newcastle Island Meet at ferry dock, Maffeo Sutton Park (see map)
4:00pm	Walking interpretive tour of Saysutshun/Newcastle Island
4:00pm	Weaving and Storytelling: a cultural experience (tour on Saysutshun/Newcastle Island)
4:00pm	Interpretive tour of downtown Nanaimo Meeting in hotel lobby
6:00pm – 8:30pm	Registration and Information Desk Coast Bastion Hotel Ballroom lobby
6:00pm	Dine-Around (dinner on your own)
7:00pm	Heritage SLAM! Coast Bastion Hotel Ballroom

# Friday, May 10

8:00am	Complimentary Continental Breakfast Coast Bastion Hotel Ballroom lobby
8:00am – 10:30am	Registration and Information Desk Coast Bastion Hotel Ballroom lobby
9:00am	Welcome and Opening Plenary: The State of Heritage – What We Heard Coast Bastion Hotel Ballroom
11:30am – 2:30pm	Registration and Information Desk Coast Bastion Hotel Ballroom lobby
12:00pm	Lunch on your own
1:30pm	Making Space: Indigenous Partnerships Ladysmith Room
1:30pm	Navigating BC Legislation, Acts and Codes Chemainus Room
1:30pm	Heritage Conservation Areas: Theory and Practice Port Alberni Room
2:45pm	Break



4.

3:00pm	Speaking Through Stories, Time & Place Nanaimo Art Gallery located behind the hotel (see map)
3:00pm	Stitching Together Altered Landscapes Ladysmith Room
3:00pm	Building Resilience and Environmental Impact: Why Should We Care? Chemainus Room
4:30pm	On This Spot: A walking tour of Nanaimo's past and present Meet in Coast Bastion Hotel Lobby
5:00pm	Dinner on your own
6:00pm	Heritage BC AGM Nanaimo Museum
6:30pm – 8:30pm	Registration and Information Desk Nanaimo Museum Lobby
7:00pm	Heritage BC Award Reception and Presentation Nanaimo Museum

## Saturday, May 11


8:00am	Complimentary Continental Breakfast Coast Bastion Hotel Ballroom lobby
9:00am	The Media is the [Heritage] Message Ladysmith Room
9:00am	Building Resilience and Environmental Impact: How is it Possible? Chemainus Room
9:00am	How Well Do You Know Your Place? Port Alberni Room
10:15am	Coffee Break
10:30am	Interpreting Heritage Ladysmith Room
10:30am	Building Resilience and Environmental Impact: What is the Proof? Chemainus Room
10:30am	The Role of Archaeology when Interpreting the Heritage Landscape Port Alberni Room
12:00pm	Complimentary lunch Coast Bastion Ballroom Lobby
1:00pm	Heritage for All Ladysmith Room
1:00pm	Planning for Cultural Identity: Hearing the Voices of the Community Chemainus Room
1:00pm	Future of Heritage: Educating Young People Port Alberni Room
2:30pm	Not-for-Profit Networking Roundtable Ladysmith Room
2:30pm	Commissions, Committees and Local Government Networking Roundtable Chemainus Room
2:30pm	Heritage Professionals Networking Roundtable Port Alberni Room



# DAY 2

## FRIDAY, MAY 10

5.

8:00AM	<b>Complimentary Continental Breakfast</b>	Coast Bastion Hotel Ballroom lobby
8:00AM-10:30AM	<b>Registration and Information Desk</b>	Coast Bastion Hotel Ballroom lobby
9:00AM	<b>The State of Heritage: What We Heard</b>  Host and Guests Mark Forsythe, former CBC Radio broadcaster and BC Historical Federation council member Richard Linzey, Director, Integrated Resources Operations, Heritage Branch (Forests, Lands, Natural Resource Operations and Rural Development) Geneviève Casault, Manager, Heritage Programs and Services (Forests, Lands, Natural Resource Operations and Rural Development)  <b>Coast Bastion Hotel Ballroom</b>  AIBC 3 Core LUs PIBC 3.0 CPL Units	<p>It was exactly one year ago when Heritage BC initiated the Provincial Roundtables on Heritage project. We held 26 meetings that brought together nearly 500 people who told us about the influences, practices, values and visions of heritage in the context of community life.</p> <p>Participants shared their ideas, aspirations and challenges, as we explored eight themes, including the definition of heritage and its evolving practice, identity and future opportunities, and the opportunities of collaboration and the stewardship of the environment.</p> <p>The roundtables were always thought-provoking, inspiring, challenging, and sometimes even surprising. We came away from the meetings with a new perspective on heritage and a refreshed appreciation of BC's heritage workers and their work.</p> <p>In this morning plenary session, we will explore what we heard, and we will consider the implications. We then sit down with the Heritage Branch, and respond to your questions, as we explore the current state and future potential of our sector.</p> <p><i>Sponsored by RDH</i></p> <p><b>RDH</b> BUILDING SCIENCE</p>
11:30AM-2:30PM	<b>Registration and Information Desk</b>	Coast Bastion Hotel Ballroom lobby
12:00PM	<b>Lunch on your own</b>	
1:30PM	<b>Making Space: Indigenous Partnerships</b>  Sophia Maher, General Manager, Nanaimo Museum STOLZE, John Elliott, Elder of the Tsartlip First Nation, Chair of First Peoples' Cultural Council Jennifer Iredale, Historian/ Curator, Director with Heritage BC Kamala Todd, Indigenous Arts and Culture Planner, City of Vancouver  <b>Ladysmith Room</b> AIBC 1.25 Non-core LUs PIBC 1.25 CPL Units	<p>Collaboration and partnerships have long been buzzwords, but they never fail to inspire greater vision and achievement. Our colleagues around the province have told us that working together is the ideal: bringing people together with values of sharing and listening, and supporting through dialogue and mutual goals. They have also told us these are the important steps to greater understanding and reconciliation. In this workshop, we explore the lessons learned and successes of inspiring collaborations between museums and the local Indigenous communities.</p> <p><i>Sponsored by Iredale Architecture</i></p> <p> <b>IREDALE</b> ARCHITECTURE</p>

# Heritage BC



Annual Report to the Membership  
Annual General Meeting  
May 10, 2019

Since we last met in New Westminster for the 2018 conference, Heritage BC has experienced a banner year.

A very important step for Heritage BC has been the adoption of a new mission statement and strategies designed to support an evolving sector. This document is also a signal of Heritage BC's own evolution, transitioning from a period of disruption to one of stability and improved relevancy and forward thinking.

Our new mission, which is proudly featured on our website:

*Heritage BC supports all people of British Columbia who champion the preservation and conservation of all forms of cultural heritage. We achieve this by developing awareness, appreciation and respect for B.C.'s built and intangible traditions.*

Considering the newness and importance of the Strategic Priorities, we have structured this annual report to align with the four strategic directions.

**Building a strong, focused, and impactful organization that is recognized as a guiding leader and supporting connector for the sector.**

There are many ways to measure relevancy and a typical one is membership. We set a goal to increase the numbers and, with increasing effect goals, we are well on the way to achieving that goal. Today our membership number is edging up to 300, considerably higher than it had been in the past few years.

Years ago, Heritage BC faced financial peril and an uncertain future. As reported last year, "the Board of Directors and staff have been focused on rebuilding the cash position and, as a first priority, establishing a stability fund that will protect Heritage BC, should the organization be faced with another disruption to its business model." This resulted in the establishment of the Stability Fund, held with the Vancouver Foundation. With hard work, and a lean operation, we are proud to again make a contribution to the fund, which will be available to the organization during lean periods.

Another fund held with the Vancouver Foundation is the Heritage Legacy Fund. As the manager of this provincial investment, it is our expectation to increase the investment so that it will generate more revenue for grant distribution. In 2018, we were able to increase the investment with a contribution of more than \$120,000. Today, the total market value of the Heritage Legacy Fund is around \$7M.

**Building awareness of the importance and diversity of cultural heritage, so that heritage values are appreciated by all.**

Diversity and access are leading priorities for the sector. We heard this from countless individuals at the provincial roundtables and this is reflected in our new mission.

This is also a priority of the conference and we continue to explore ways of assisting sector organizations in telling a richer, more layered story of BC's history and heritage. To be honest, this is one of our greater challenges, as a simple road map does not exist, but we are learning from our experiences and listening to our colleagues.

Of course, diversity and access are not easy for any organization and so we are developing capacity-building programs. At this year's conference, we introduced Taking Action, specially designed to provide leadership, expertise, and funding as catalysts for organizations to move forward in attaining their goals. Another program is





the Indigenous Partnership program, part of the suite of Heritage Legacy Fund programs and designed to encourage collaborative efforts between Indigenous and non-Indigenous organizations.

Accessibility for people with disabilities, a particular issue for historic places, became a new focus for Heritage BC when Laura Saretsky, our heritage program manager, undertook audits of seven provincially-owned historic sites. First initiated by the Heritage Branch, we expanded the project to include a webinar and several downloadable guidebooks to increase the sector's awareness and capacity in increasing access for all British Columbians to their sites.

**Building collaborations and maximizing capacities of communities, local governments, private sector organizations, and First Nations governments to create a dynamic future for heritage.**

Over the past year, with the support of the Heritage Branch, Heritage BC undertook what is undoubtedly the most extensive review of BC's heritage sector: The Provincial Roundtables on the State of Heritage.

This project found its origin in the perception that the heritage sector was evolving. Recognizing the importance of listening to people in their communities, the project was originally conceived to include 19 roundtables. At its conclusion, the project had expanded to 26 meetings and a survey that attracted 500 participants.

The Provincial Roundtables on the State of Heritage provided an extraordinary opportunity that brought people together to share ideas, situations, challenges, successes, relationships, and aspirations related to heritage and other disciplines such as museums, archives, archaeology, and arts and culture.

The meetings provided immediate benefits of community building, sharing, and learning by simply bringing people together and providing a forum for conversation. While all the participants shared a common interest, it is obvious that organizations and disciplines are siloed and opportunities to meet and talk are rare.

Each meeting included conversations about the definition and understanding of heritage, vision, values and identity, collaboration and the evolving practice of heritage, and the sector's relationship to the economy and the environment.

A year-long study is not needed for us to know the sector faces many challenges, but the value of the project is the extensive description of the current state of the sector and the twelve recommendations that, when fulfilled, will have far-reaching impact.

**What we learned:**

- Participants consistently describe heritage in inclusive and expansive terms that focus on social or humanistic qualities. There is strong agreement that heritage is about human interaction with each other and the surrounding environment. Yet, the sector itself does not reflect the diversity it espouses.
- The understanding and practice of heritage have evolved beyond the services and systems that are in place to support the sector.
- A great number of people came together under the banner of heritage, yet they describe isolation and siloism. Capacities of knowledge and expertise, and human and financial resources are urgently needed. Much has been done in isolation to improve education and access, however, the lessons learned and the best practices are unknown.
- Legislation needs to be modernized to align with new heritage values, and the sector needs support in its interpretation and implementation.
- The heritage sector sees real potential in acknowledging and recognizing Indigenous peoples, but leadership, tools, and capacity building need to be addressed. Heritage needs systemic change to be open to disenfranchised communities and to empower all communities, so that they can tell their own stories in ways that they feel are appropriate.

# Heritage BC



- The sector needs to reframe how it talks about and supports heritage and it needs to recognize the challenges of remote communities.

The Provincial Roundtables on the State of Heritage produced several immediate benefits to the heritage community, including a forum for discourse and a demonstration from the Province of BC that it is willing to listen.

There is much anticipation for the outcomes of this project, especially from the Indigenous participants who have long waited to see their interests reflected in the sector.

The partnership with the Columbia Basin Trust is now in its third year and Jennifer Dunkerson, our staff person located in the Basin Region, is in her second year.

The recipients of the third and final round of the Built Heritage program will soon be announced and, over the course of the program, \$6M will be invested into the conservation of the Basin's built heritage.

Upcoming, we are looking at three special projects for the Basin Region, which will help to build awareness and increase capacities and recognition. In time, we will analyze the lessons learned and the impacts to develop a model and case to be presented to other regional governments and jurisdictions.

## **Building the capacities of a strong and vital sector through exceptional service and comprehensive learning.**

We continue to prioritize Heritage Week as a way to increase awareness and appreciation of heritage throughout the province. This year we mailed over 1,000 posters and contacted 100 local governments with a request to proclaim Heritage Week. We also supported activities through our social media channels and provided complimentary access to 8 recorded webinars.

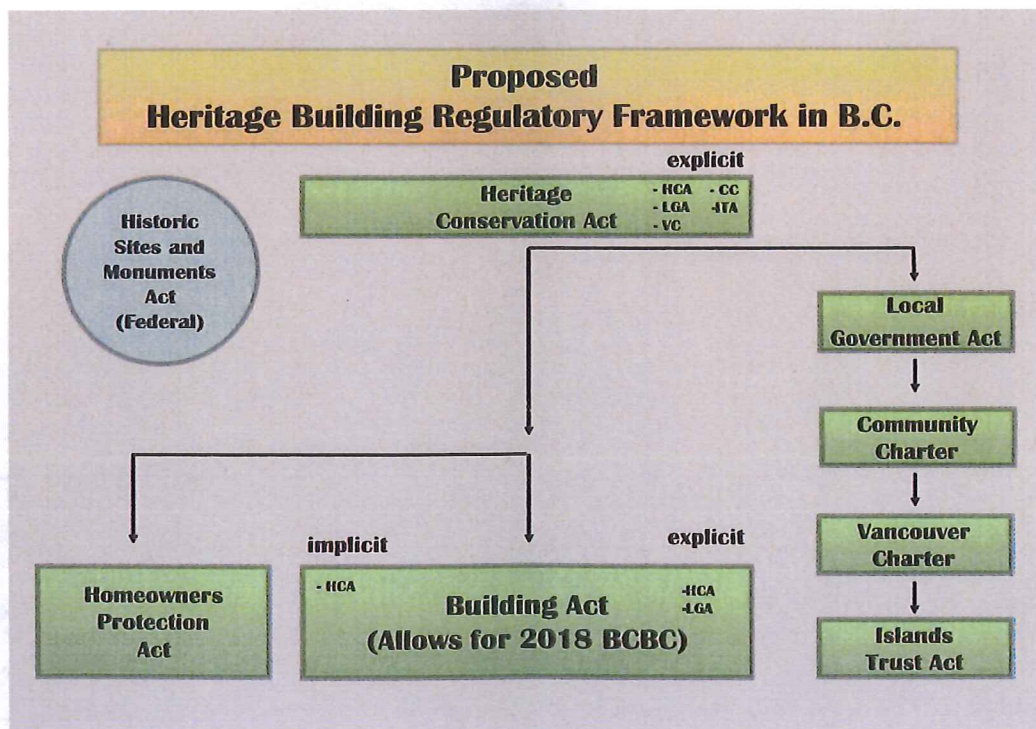
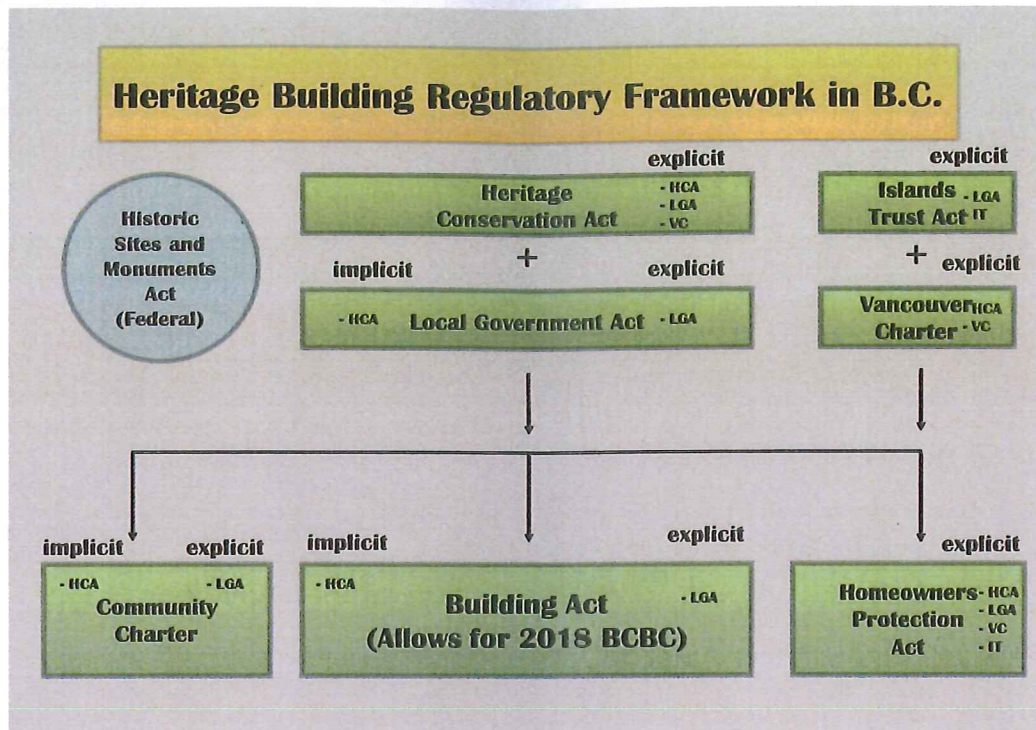
More and more, our advocacy efforts are proactive with a focus on sharing statistical evidence and success stories. We distribute statistical information that is relevant, sometimes creating graphic interpretations for understandability, and share the sector's success stories. We communicate directly with MPs and MLAs, and in October we met with Minister Donaldson to discuss the early findings of the State of Heritage project.

Perhaps the most important advocacy tool is the Watch List that was introduced in 2018 and created to stimulate awareness and conversation, foster protection and engagement, and encourage advocacy for improved stewardship. While the Watch List features specific heritage buildings, the real purpose is to feature the different categories of the built environment that are regularly under threat: Institutional Heritage, Post War, Modern or Twentieth Century Heritage, Industrial Heritage, Schools, Churches, and Vernacular Heritage.

The Heritage Legacy Fund is a flagship program that has grown from \$75,000 To \$150,000 in disbursements in the past four years. In that time, we expanded the program to include funding for planning and Indigenous partnerships. Going forward, we will continue to evaluate the program based on what we learned in the State of Heritage project.

Gord Macdonald, chair  
Paul Gravett, executive director





BC Building Code 2018 - Division A, Alternate Compliance Methods for Heritage Buildings Forming part of Sentence 1.1.1.1.(5) [Convenience Copy – Refer to BC Building Code 2018]		
No.	Code Requirement in Division B	Alternate Compliance Method
1	<b>Fire Separations</b> - Sentence 3.1.3.1.(1), Table 3.1.3.1., Subsection 9.10.9. - 2 h fire separation required between some major occupancies.	Except for F1 occupancies, 1 h fire separation is acceptable, provided the building is sprinklered.
2	<b>Fire Separations</b> - Sentence 3.1.3.1.(1), Table 3.1.3.1., Subsection 9.10.9. - 1 h fire separation required between some major occupancies.	30 min fire separation is acceptable if the building is sprinklered.
3	<b>Noncombustible Construction</b> - Subsection 3.1.5., Article 9.10.6.1.- All materials used in noncombustible construction must be noncombustible unless otherwise permitted.	(a) Roofs may be of combustible construction provided the building is sprinklered. (b) Up to 10% gross floor area to maximum of 10% of any one floor area may be of combustible construction provided the building is sprinklered.
4	<b>Fire-resistance Rating</b> - Sentence 3.1.7.1.(1), Article 9.10.3.1. - Where a material, assembly of materials or structural member is required to have a fire-resistance rating it shall be tested in accordance with CAN/ULC-S101, "Fire Endurance Tests of Building Construction Materials."	A fire-resistance rating may also be used based on: (a) HUD No. 8 Guideline on Fire Ratings of Archaic Materials and Assemblies., (b) Fire Endurance of Protected Steel Columns and Beams, DBR Technical Paper No. 194., (c) Fire Endurance of Unit Masonry Walls, DBR Technical Paper No. 207., (d) Fire Endurance of Light-Framed and Miscellaneous Assemblies, DBR Technical Paper No. 222.
5	<b>Rating of Supporting Construction</b> - Article 3.1.7.5., Article 9.10.8.3. - Supporting assemblies to have fire-resistance rating at least equivalent to that of the supported floor.	Heavy timber construction is permitted to have a fire-resistance rating less than would be required by the Code provided the building: (a) is sprinklered, and (b) does not exceed 6 storeys in building height.
6	<b>Continuity of Fire Separations</b> - Sentence 3.1.8.3.(1), Sentence 3.1.8.3.(2), Article 9.10.9.2.- Fire separations are required to be continuous above the ceiling space.	Fire separations are not required to be continuous above a ceiling space where (a) the ceiling space is noncombustible construction, (b) both fire compartments are sprinklered, or (c) the ceiling has a minimum rating of 30 minutes.
7	<b>Wired Glass</b> - Sentence 3.1.8.5.(1), Sentence 3.1.8.14.(2), Article 9.10.13.1., Article 9.10.13.5. - 6 mm wired glass in steel frame required in fire separations.	For fixed transoms or sidelights, 6 mm wired glass fixed to a wood frame of at least 50 mm thickness with steel stops is permitted in a required fire separation.
8	<b>Mezzanines</b> - Sentence 3.2.1.1.(4) and Sentence 3.2.1.1.(7), Article 9.10.4.1.- Mezzanines enclosing more than 10% above the horizontal plane are considered as storey in building height.	Enclosed mezzanines may be up to 40% of the storey in which they occur and not be considered a storey in building height if the building is sprinklered.
9	<b>Building Height</b> - Article 3.2.2.20. to Article 3.2.2.90. Noncombustible construction required for some buildings.	Buildings may be of combustible construction up to 6 storeys provided: (a) the building is sprinklered, (b) the building contains Group C, D, E, F, Division 2 or F, Division 3 occupancies, and (c) floor assemblies not required to exceed 1 h fire separation requirements may be of heavy timber construction.
10	<b>Spatial Separation</b> - Subsection 3.2.3., Subsection 9.10.14. - The area of unprotected opening shall not exceed the limits in Tables 3.2.3.1.A to Table 3.2.3.1.E	The area of unprotected opening is not limited provided: (a) the limiting distance is a minimum 1 m, (b) the building has a supervised sprinkler system in conformance with Sentence 3.2.4.9.(3), and (c) the sprinkler system is connected to the fire department in conformance with Sentence 3.2.4.7.(4).
11	<b>Construction of Exposing Building Face</b> - Article 3.2.3.7., Article 9.10.14.5.- The exposing building face is required to have a fire-resistance rating and/or be of noncombustible construction.	Exposing building face is not required to have a fire-resistance rating if the building is sprinklered. Also, the exposing building face is not required to be of noncombustible construction if it is protected by an exterior sprinkler system conforming to NFPA 13, "Installation of Sprinkler Systems."



No.	Code Requirement in Division B	Alternate Compliance Method
12	<b>Roof Covering Rating</b> - Sentence 3.1.15.2.(1) - Class A, B or C roof covering in conformance with CAN/ULC-S107, "Fire Tests of Roof Coverings" required.	For existing roofs not covered by a Class A, B or C roofing a manually operated deluge system in accordance with NFPA 13, "Installation of Sprinkler Systems" is permitted.
13	<b>Smoke Alarms</b> - Sentence 3.2.4.20.(7), Sentence 9.10.19.4.(1) <i>Smoke alarms</i> are required to be connected to an electric circuit.	<i>Smoke alarms</i> may be battery operated in single family homes only.
14	<b>Interconnected Floor Space</b> - Subsection 3.2.8., Sentence 9.10.1.3.(6)	<p>1. Open stairs in <i>buildings</i> of maximum 4 storeys in <i>building height</i> need not comply with Subsection 3.2.8., provided</p> <p>(a) the <i>building</i> contains a Group C or D <i>occupancy</i>,</p> <p>(b) the <i>building</i> is <i>sprinklered</i> with fast-response sprinklers,</p> <p>(c) corridors opening into the <i>interconnected floor space</i> are separated from the <i>interconnected floor space</i> by a <i>fire separation</i> with the rating required for the corridor, and</p> <p>(d) <i>smoke detectors</i> are installed in the rooms opening into the <i>interconnected floor space</i> and the <i>smoke detectors</i> are connected to the fire alarm system.</p> <p>2. Open stairs in <i>buildings</i> of maximum 3 storeys in <i>building height</i>, or first 2 storeys and basement, need not comply with Subsection 3.2.8. of Division B, provided:</p> <p>(a) the <i>building</i> contains a Group C or D <i>occupancy</i>,</p> <p>(b) the <i>building</i> is <i>sprinklered</i> with fast response sprinklers,</p> <p>(c) <i>smoke detectors</i> are installed in the rooms opening into the <i>interconnected floor space</i> and the <i>smoke detectors</i> are connected to the fire alarm system, and</p> <p>(d) at least one <i>means of egress</i> is not through the <i>interconnected floor space</i>.</p>
15	<b>Separation of Suites</b> - Article 3.3.1.1., Article 9.10.9.13., Article 9.10.9.14.- <i>Suites</i> are required to be separated from adjoining <i>suites</i> by a <i>fire separation</i> having a <i>fire resistance rating</i> of 45 min or 1 hr.	Existing <i>fire separations</i> of 30 min, such as wood lath and plaster in good condition, are acceptable in <i>sprinklered buildings</i> not exceeding 6 storeys in <i>building height</i> .
16	<b>Corridor fire separation</b> - Article 3.3.1.4., Article 9.10.9.15.- <i>Public corridors</i> are required to be separated from the remainder of the <i>building</i> by a <i>fire separation</i> having a <i>fire-resistance rating</i> of at least 45 min.	Existing corridors with 30 min <i>fire resistance ratings</i> , such as wood lath and plaster in good condition, are acceptable in <i>residential occupancies</i> provided the <i>building</i> : <p>(a) does not exceed 6 storeys in <i>building height</i>, and</p> <p>(b) is fully <i>sprinklered</i> with fast response sprinklers.</p>
17	<b>Corridor Width</b> - Article 3.3.1.9., Subsection 3.4.3., Article 9.9.3.3. - <i>Public corridors</i> and <i>exit corridors</i> are permitted to have a minimum width of 1 100 mm.	<i>Public corridors</i> and <i>exit corridors</i> are permitted with a minimum width of 800 mm provided: <p>(a) the <i>occupant load</i> of the <i>building</i> is maximum 20 people, and</p> <p>(b) the <i>building</i> does not exceed 3 storeys in <i>building height</i>.</p>
18	<b>Door Swing</b> - Article 3.3.1.10., Article 3.4.6.12., Article 9.9.6.5.- Doors required to swing in the direction of <i>exit travel</i> .	2nd egress door from a room is not required to swing in the direction of <i>exit travel</i> provided: <p>(a) the <i>building</i> is <i>sprinklered</i> and the system is supervised in conformance with Sentence 3.2.4.9.(3), and</p> <p>(b) the <i>occupant load</i> of the <i>building</i> is maximum 100 people.</p>
19	<b>Stairs, Ramps, Handrails and Guards</b> - Article 3.3.1.14., Article 3.3.1.16., Article 3.3.1.18., - Articles 3.4.6.5 to 3.4.6.79., Section 9.8.	Existing conditions that do not comply fully with the requirements are permitted if they are acceptable to the <i>authority having jurisdiction</i> .
20	<b>Transparent Doors and Panels</b> - Article 3.3.1.19., Article 9.6.1.4. - <u>Safety glass required.</u>	Existing glass or transparent panels that do not comply fully with the requirements are permitted if sufficiently discernible or <i>guards</i> are provided in hazardous situations.
21	<b>Dead-end Corridors</b> - Sentence 3.3.1.9.(7), Article 9.9.7.3. - Dead-end corridors are permitted to a maximum length of 6 m.	<p>1. Dead-end corridors are permitted to a maximum length of 10 m in Group C <i>occupancies</i> provided:</p> <p>(a) the <i>building</i> is <i>sprinklered</i> with fast response sprinklers, and</p> <p>(b) <i>smoke detectors</i> are installed in the corridor system.</p> <p>2. Dead-end corridors are permitted to a maximum of 15 m in length in Group D, E, F, Division 2 and F, Division 3 <i>occupancies</i> provided:</p> <p>(a) the <i>building</i> is <i>sprinklered</i> with fast response sprinklers, and</p> <p>(b) <i>smoke detectors</i> are installed in the corridor system.</p>



No.	Code Requirement in Division B	Alternate Compliance Method
22	<b>Exits</b> - Article 3.4.2.1., Article 9.9.8.2.- Floor areas shall be served by not fewer than 2 exits except as permitted by Sentence 3.4.2.1.(2).	Floor areas may be served by a single exit within the limits of Sentence 3.4.2.1.(2) provided: (a) the building does not exceed 3 storeys in building height, (b) the building is sprinklered with fast response sprinklers, and (c) all floor areas are protected by a system of smoke detectors connected to a fire alarm system.
23	<b>Reduction of Exit Width</b> - Sentence 3.4.3.3.(2), Article 9.9.6.1. -Swinging doors in their swing shall not reduce the effective width of exit stairs and landings to less than 750 mm.	Existing swinging doors in their swing are permitted to reduce the effective width of exit stairs and landings to a minimum of 550 mm provided: (a) they serve Group C or D occupancies, (b) the building does not exceed 4 storeys in building height, and (c) the building is sprinklered.
24	<b>Fire Separation of Exits</b> - Article 3.4.4.1., Subsection 9.9.4.- Exits are required to be separated from the remainder of the floor area by a fire separation having a fire-resistance rating of not less than required by Subsection 3.2.2. , but not less than 45 min.	1. Buildings of 3 storeys or less may have exits that are separated by a fire separation that does not have a fire-resistance rating provided: (a) the building is sprinklered with fast response sprinklers, and (b) the sprinkler system is supervised in accordance with Sentence 3.2.4.9.(3). 2. Buildings not exceeding 6 storeys in building height may have exits that are separated by a fire separation having a fire resistance rating of not less than 45 min provided the building is sprinklered.
25	<b>Exits Through Lobbies</b> - Article 3.4.4.2., Article 9.9.8.5. - Rooms adjacent to the lobby are required to be separated by a fire separation.	Rooms adjacent to the lobby are not required to be separated by a fire separation provide: (a) the floor area is sprinklered with fast response sprinklers, and (b) smoke detectors are installed in the adjacent rooms.
26	<b>Rooms Opening into Exit</b> - Sentence 3.4.4.4.(7), Article 9.9.5.9. - Service rooms and ancillary rooms are not permitted to open directly into an exit.	Service rooms and ancillary rooms may open directly into an exit provided: (a) the room is sprinklered with fast response sprinklers, and (b) weatherstripping is installed on the door to prevent the passage of smoke.
27	<b>Illumination of Exit Signs</b> - Sentence 3.4.5.1.(3) and 3.4.5.1.(4), Sentence 9.9.11.3.(3) and 9.9.11.3.(4) - Exit signs are required to be illuminated continuously while the building is occupied.	Where exit signage may compromise historic appearances, or authenticity of displays, exit signs may be installed to light only on an emergency condition, such as by the fire alarm system or due to power failure.
28	<b>Clearance from Exit Doors</b> - Sentence 3.4.6.11.(1), Article 9.9.6.6. -Stair risers shall not be closer than 300 mm from an exit door.	Except as permitted in Sentences 3.4.6.11.(3) or 9.9.6.6.(2), existing exit doors shall not extend beyond the first riser.
29	<b>Fire Escapes</b> - Subsection 3.4.7., Sentence 9.9.2.1.(2) - Fire escapes are required to conform to Subsection 3.4.7.	Existing fire escapes that do not completely conform to Subsection 3.4.7. are acceptable provided: (a) the fire escapes are acceptable and (b) the building is sprinklered.
30	<b>Fire Escape Construction</b> - Article 3.4.7.2., Sentence 9.9.2.1.(2)	Existing combustible fire escapes are permitted if the building is permitted to be of combustible construction by Part 3 or P9 or this Tbl.
31	<b>Protection of Fire Escapes</b> - Article 3.4.7.4., Sentence 9.9.2.1.(2) -Openings in the exterior wall adjacent to the fire escape are required to be protected by closures.	Existing openings in the exterior wall adjacent to the fire escape are not required to be protected by closures provided: (a) the building is sprinklered, and (b) a sprinkler head is located within 1.5 m of the opening required to be protected by Article 3.4.7.4.
32	<b>Vertical Service Space</b> - Article 3.6.3.1. - Vertical service spaces are required to be separated from the adjacent floor area by a rated fire separation.	Existing vertical service spaces that do not completely conform to the rated fire separation requirements are acceptable provided the vertical service spaces are sprinklered.
33	<b>Height of Rooms</b> - Subsection 3.7.1., Section 9.5. - The height of rooms is required to comply to minimum dimension requirements.	Existing rooms are not required to comply to the minimum dimension requirements of Subsection 3.7.1. or Subsection 9.5.3.
34	<b>Washroom Requirements</b> - Subsection 3.7.2., Section 9.31. - Buildings are required to be provided with a minimum number of washroom fixtures.	Existing facilities are not required to completely comply to the requirements of Subsection 3.7.2. or Section 9.31. provided it is acceptable to the authority having jurisdiction.
35	<b>Access for Persons with Disabilities</b> - Section	Article 3.8.4.5. shall apply to existing buildings.

	3.8. of Division B	
No.	Code Requirement in Division B	Alternate Compliance Method
36	<b>Seismic Anchorage of Exterior Decoration</b> - Subsection 4.1.8.	Existing exterior decorations are not required to fully comply to the anchorage requirements of Subsection 4.1.8. provided: (a) adequate means of protection is provided, or (b) there is no exposure to the public.
37	<b>Mechanical and Plumbing Systems</b> - Part 6 and Part 7	Existing mechanical and <i>plumbing systems</i> in <i>buildings</i> are not required to fully comply to the requirements of Parts 6 or P7 provided (a) it is not an unsafe condition and (b) it is acceptable to the <i>authority having jurisdiction</i> .

Objectives and Functional Statements Attributed to Acceptable Solutions in Part 3 and Part 9 for Division A, Part 1, Table 1.1.1.1.(5) [3 Examples of Objective Mapping]	
<b>Fire Separations</b> <b>3.1.3.1(1) Separation of Major Occupancies</b> Attributions to Acceptable Solutions [F03-OS1.2] [F04-OS1.3]   [F03-OP1.2] [F04-OP1.3] <b>9.10.9. Fire Separations between Rooms and Spaces within Buildings</b> Attributions to Acceptable Solutions [F03-OS1.2] [F04-OS1.3] [F03-OP1.2] [F04-OP1.3] <b>F03</b> - To retard the effects of fire on areas beyond its point of origin.   <b>OS1.2</b> - fire or explosion impacting areas beyond its point of origin   <b>OP1.2</b> - fire or explosion impacting areas beyond its point of origin <b>F04</b> - To retard failure or collapse due to the effects of fire.   <b>OS1.3</b> - collapse of physical elements due to a fire or explosion   <b>OP1.2</b> - fire or explosion impacting areas beyond its point of origin	
<b>Noncombustible Construction</b> <b>3.1.5. Noncombustible Construction</b> Attributions to Acceptable Solutions [F02-OS1.2] [F02-OP1.2] [F03,F02-OP3.1] <b>9.10.6.1. Combustible Elements in Noncombustible Construction</b> Attributions to Acceptable Solutions [F02-OS1.2] [F02-OP1.2] [F03,F02-OP3.1] - Same as for 3.1.5. <b>F02</b> - To limit the severity and effects of fire or explosions.   <b>OS1.2</b> - fire or explosion impacting areas beyond its point of origin   <b>OP1.2</b> - fire or explosion impacting areas beyond its point of origin <b>F03</b> - To retard the effects of fire on areas beyond its point of origin.   <b>F02</b> - To limit the severity and effects of fire or explosions.   <b>OP1.3</b> - collapse of physical elements due to a fire or explosion	
<b>Fire-resistance Rating</b> <b>3.1.7. Fire-Resistance Ratings</b> Attributions to Acceptable Solutions [F03-OS1.2] [F04-OS1.3]   [F03-OP1.2] [F04-OP1.3] <b>9.10.3.1. Fire-Resistance and Fire-Protection Ratings</b> Attributions to Acceptable Solutions [F03-OS1.2] [F04-OS1.3]   [F03-OP1.2] [F04-OP1.3] Same as for 3.1.7. <b>F03</b> - To retard the effects of fire on areas beyond its point of origin.   <b>OS1.2</b> - fire or explosion impacting areas beyond its point of origin   <b>OP1.2</b> - fire or explosion impacting areas beyond its point of origin <b>F04</b> - To retard failure or collapse due to the effects of fire.   <b>OS1.3</b> - collapse of physical elements due to a fire or explosion   <b>OP1.2</b> - fire or explosion impacting areas beyond its point of origin	



## SCHEDULE OF GRANT EXPENSES

Year ended December 31

	2018			
	Grants payable, beginning of Year	Grants approved (reversed)	Grants paid	Grants payable, end of Year
	\$	\$	\$	\$
City of Campbell River	6,500	—	—	6,500
West Coast Railway Association	5,000	—	—	5,000
The Galiano Club	3,000	—	(3,000)	—
Grunt Gallery	2,500	—	(2,500)	—
Port Clements Historical Society	2,023	—	(2,023)	—
Lower Similkameen Indian Band	1,681	(3,362)	1,681	—
Hollyburn Heritage Society	1,250	—	(1,250)	—
Kootenay Lake Historical Society	1,250	—	(1,250)	—
District of Wells	1,125	(1,125)	—	—
Hallmark Society DBA Hallmark Heritage Society	536	—	(536)	—
Native Daughters of BC	10,750	—	—	10,750
Lim Sai Hor Kow Mock Benevolent Association	10,750	—	(10,750)	—
St. Luke Cedar Hill Anglican Church	7,250	—	(7,250)	—
City of Maple Ridge	3,750	—	(3,750)	—
Vancouver Japanese Language School	3,750	—	—	3,750
City of Nelson	2,500	—	—	2,500
Bridge River Valley Community Association	2,000	—	(1,000)	1,000
University of the Fraser Valley	1,400	—	—	1,400
District of Central Saanich	—	24,750	(12,375)	12,375
Vancouver Police Historical Society	—	18,495	(9,248)	9,247
Friends of Ruckle Park Heritage Society	—	10,000	(5,000)	5,000
District of Saanich	—	9,200	(4,600)	4,600
Highland Heritage Park Society	—	8,176	(4,088)	4,088
Vancouver International Sculpture Biennale	—	7,500	(3,750)	3,750
North Vancouver Museum and Archives	—	7,500	(3,750)	3,750
Mayne Island Agricultural Society	—	7,500	(3,750)	3,750
Historic Joy Kogawa House Society	—	7,100	(3,550)	3,550
Salt Spring Island Community Services	—	2,500	—	2,500
Holy Resurrection Russian Orthodox Sobor	—	2,250	—	2,250
Cheakamus Foundation for Environmental Learning	—	2,250	—	2,250
St. Andrew's Presbyterian Church, Victoria	—	2,250	—	2,250
TLC The Land Conservancy of British Columbia	—	4,400	(2,200)	2,200
Island Pathways	—	4,100	(2,050)	2,050
Vancouver Heritage Foundation	—	3,300	(1,650)	1,650
Museum of the Cariboo Chilcotin	—	2,500	(1,250)	1,250
City of Terrace	—	750	—	750
Roseland Heritage Foundation	—	462	(462)	—
Gabriola Island Community Hall Association	—	250	(250)	—
	67,015	120,746	(89,601)	98,160

See accompanying notes to the financial statements



**Kaslo City Hall**

Mayor and Council, Village of Kaslo  
Neil Smith, CAO, Village of Kaslo  
Carol Hughes, Deputy Clerk, Village of Kaslo  
Chris Temple, Project Manager  
Robert Inwood, Mainstreet Consulting Associates  
Thomas Loh, architect MAIBC  
Johnny Strilaeff, CEO, Columbia Basin Trust  
Brian Garvin, Quality Interior Contracting

**Heritage Planning and Management**

**RECOGNITION**

**BC Parks Cultural Heritage Handbook**

Leon Jensen, Vancouver Artillery Association  
Richard Linzey, Heritage Branch  
Ursula Pfahler, Heritage Branch  
Denise Cook, Denise Cook Designs  
Ben Gourley, Heritageworks Ltd.  
Gord Macdonald, Heritageworks Ltd.  
David Jack, RPF, Area Supervisor for the South Central Coast, BC Parks  
Hayley Datto, BC Parks  
Sharilynn Wardrop, BC Parks  
Jim Spowart, BC Parks (retired)

**HONOUR**

**Yorke Island Conservancy Heritage Conservation Plan**

Leon Jensen, Vancouver Artillery Association  
Richard Linzey, Heritage Branch  
Denise Cook, Denise Cook Designs  
Ben Gourley, Heritageworks Ltd.  
Gord Macdonald, Heritageworks Ltd.  
Hayley Datto, BC Parks  
Jim Spowart, BC Parks (retired)  
David Jack, RPF, Area Supervisor for the South Central Coast, BC Parks  
Ross Keller, BC Parks Volunteer

**Distinguished Service**

**RECOGNITION**

Florence Bell  
Tom Lymbery  
Linda Carswell and Barron Carswell

**HONOUR**

STOLČET, John Elliott

**OUTSTANDING**

Sullivan Mine & Railway Historical Society

**Lifetime Achievement**

Pamela Madoff  
Bjorn Simonsen

**INTERPRETING  
HERITAGE**

Identity, Culture, Environment

May 9-11, 2019  
Nanaimo, BC

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On This Spot

**38TH ANNUAL  
AWARDS GALA**

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HeritageBC





## Education and Awareness

### RECOGNITION

#### Mon Histoire Francophone en Colombie-Britannique (My Francophone History in B.C.)

Charlotte McCarroll, CILS FM - Société radio communautaire Victoria  
Marie-Hélène Bourret, CILS FM - Société radio communautaire Victoria

#### Bowen Island Virtual Heritage Trail

John Dowler, Bowen Trails  
Melissa Harrison, Bowen Heritage

### HONOUR

#### Places That Matter and Community History Resource

Vancouver Heritage Foundation

### OUTSTANDING

#### Lytton Chinese History Museum

Lorna Fandrich, Executive Director, Lytton Chinese Museum

#### (Dis)Enfranchisement: 1907-1947 The Forty Year Struggle for The Vote (Sikh Heritage Museum, National Historic Site Gur Sikh Temple, Abbotsford)

Satwinder Kaur Bains, Director, South Asian Studies Institute, University of the Fraser Valley  
Sharanjit Kaur Sandhra, Coordinator, South Asian Studies Institute, University of the Fraser Valley

## Heritage Conservation

### RECOGNITION

#### SS Moyie Fire Suppression Replacement Project (Kaslo)

Justin Ross, project leader for Trainor Mechanical Ltd.  
Bill Yeo, President, Kootenay Lake Historical Society  
Geoff Deives, Maintenance, SS Moyie

#### Haney House (Maple Ridge)

Yvonne Chui, Arts and Community Connections Manager, City of Maple Ridge  
Donald Luxton, Principal, Donald Luxton & Associates  
Erica Williams, President, Maple Ridge Historical Society  
Brenda Smith, Chair, Community Heritage Commission  
Michael Millward, Facilities Manager, City of Maple Ridge

#### Rossland Seniors Centre Façade Restoration Project

Bryan Teasdale, CAO, City of Rossland  
Rossland Heritage Commission  
Rossland Seniors Association

#### Corner Store At 720 2nd Street (New Westminster)

Raj Gill, developer  
Kirsten Sutton, D3 Dimension Drafting Design Inc.  
Jake Neufeld, Hyack Contracting  
Jameison De Marchi, Hyack Contracting  
Elana Zysblat, Ance Building Services

#### Boundary Bay Airport Heritage Hangar

Mayor George V. Harvie and Delta Council

#### Cole Island Shell Stores

Shelley Bruce, Parks Canada  
Richard Linzey, Heritage Branch  
Roger Tinney, Heritage Branch  
Linda Carswell and Barron Carswell, Friends of Cole Island  
Captain(N) Jason Boyd, Commander, CFB Esquimalt  
Ben Gourley, Heritageworks Ltd.  
Jake James, blacksmith  
Nigel Copsey, heritage mason

#### Walter And Mary Chan House (Vancouver)

Suelina Quan and Lawrence Chan  
Chris Reinhardt, Reinhardt Residential Construction  
Bryan Pigott, Site Foreman RRC  
Carlos Chiu, Chiu Hippmann Engineering Inc.  
Tim Hippmann, Chiu Hippmann Engineering Inc.  
Stephen Brouwers, Practise Design

### HONOUR

#### The Blue Cabin (Vancouver)

Jeremy and Sus Borsos  
Blue Cabin Committee  
grunt gallery  
C3  
Other Sights for Artists Projects

#### The Janion (Victoria)

Jon Stovell, President, Reliance Properties Ltd.  
Juan Pereira, Project Manager, Reliance Properties Ltd.  
Darryl Jonas, Project Architect, Merrick Architecture - Borowski Sakumoto Fligg McIntyre Limited  
Donald Luxton, Principal, Donald Luxton & Associates  
Wayne Knight, President, Knight Contracting Ltd.  
Leon Plett, Principal, Read Jones Christoffersen Ltd.

### OUTSTANDING

#### Burrard Bridge Retrofit (Vancouver)

Shane Cook, Division Manager, Transportation, Associated Engineering  
Donald Luxton, Principal, Donald Luxton & Associates  
James Emery, Principal, Iredale Architecture  
Dane Doleman, Structures Engineer, City of Vancouver  
David Currie, Senior Project Manager, City of Vancouver  
Greg Cowie, Project Manager, Graham Construction

#### Lim Sai Hor Kow Mock Benevolent Society (Vancouver)

Orville Lim, Lim Sai Hor Kow Mock Benevolent Association  
Barry McGinn, Barry McGinn Architect  
Ryan Bahris, Extraordinary League Contracting

#### Tamura House (Vancouver)

Michael Plistrin, Executive Director, Asset Strategies, BC Housing  
Doug Wall, Vice President, Western Region, Ameresco Canada Inc.  
Rod Gabel, Vice President of Construction, Darwin Construction Ltd.  
Barry McGinn, Principal, McGinn Engineering and Preservation Ltd.  
Donald Luxton, Principal, Donald Luxton & Associates Ltd.  
Mitch Sakumoto, Principal, Merrick Architecture - Borowski Sakumoto Fligg McIntyre Ltd.

**From:** Eunice Rousseau  
**Sent:** Thursday, April 18, 2019 10:59 AM  
**To:** Amelia Bowden  
**Cc:** Stephanie Kwok  
**Subject:** RE: 2019 Heritage Award - Heritage Landscape

I want to thank you again for honoring our 3 Thornhill Trails with your Heritage Award. I have a question about the Heritage Plaque Program. Is it possible to apply for signs for each of our trails? How would I begin the application process? As part of the Haney Horsemen Association, we are very proud of the work that has gone into building and protecting our trail network. We would love to be able to display and share the Heritage Award designation with our community.

With warm regards, Eunice