

City of Maple Ridge
COMMUNITY HERITAGE COMMISSION
AGENDA
Thursday, April 12, 2018, 7:00 pm
Blaney Room, Maple Ridge City Hall

1. **CALL TO ORDER**

2. **APPROVAL OF THE AGENDA**

3. **ADOPTION OF MINUTES** – March 8, 2018

4. **DELEGATIONS**

5. **FINANCE**

5.1. Financial Update – 2018 Business Plan

5.2. 2018 Conference Registration

6. **CORRESPONDENCE**

6.1. Draft Heritage Vegetation Assessment Report – Planning File No. 2017-088-RZ

Email dated March 28, 2018 from Chee Chan, Planner 1, City of Maple Ridge, providing an update on the draft report for the Haney House vegetation and the next steps of the process.

7. **NEW AND UNFINISHED BUSINESS**

7.1. Membership

7.1.1. Calendar of Events

7.1.2. Committee Assignments

7.2. Haney House Conservation Work

7.3. Heritage Conservation Master Plan

8. **SUBCOMMITTEE REPORTS**

8.1. Communications Subcommittee

8.1.1. Request to Council for Communications Support

8.2. Recognitions Subcommittee

8.3. Education Subcommittee

8.3.1. Local Voices

8.4. Digitization Project Subcommittee

8.5. Open Government Portal and Heritage Marker Inventory Information

8.6. Heritage Inventory Project Update

8.7. Heritage Register Update

8.8. Robertson Family Cemetery Project Subcommittee

8.9. Hammond Cedar Mill Plaque Subcommittee

9. **LIAISON UPDATES**

9.1. BC Historical Federation

9.2. Heritage BC

9.3. BC Museums Association

9.3.1. BCMA Visit

9.4. Maple Ridge Historical Society

9.5. Council Liaison

10. **QUESTION PERIOD**

11. **ROUNDTABLE**

12. **ADJOURNMENT**

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments. Each person will be given 2 minutes to speak. Up to ten minutes in total is allotted for Question Period.

/aa



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, March 8, 2018 at 7:00pm

COMMISSION MEMBERS PRESENT

Councillor Craig Speirs	Council Liaison
Lindsay Foreman, Vice Chair	Member at Large
Eric Phillips	Member at Large
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Len Pettit	Member at Large
Russell Irvine	Member at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Amelia Bowden	Staff Liaison, Community Planner
Amanda Allen	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
Rod Stott	Environmental Planner 2, City of Maple Ridge

ABSENT

Brenda Smith, Chair	Maple Ridge Historical Society
Steven Ranta	Member at Large

Note: In the absence of Chair Brenda Smith, Vice Chair Lindsay Foreman chaired the meeting.

1. ***CALL TO ORDER***
2. ***APPROVAL OF THE AGENDA***

R/2018-010

It was moved and seconded

That the March 8, 2018 Community Heritage Commission agenda be approved as circulated.

CARRIED

3. ***ADOPTION OF MINUTES***

R/2018-011

It was moved and seconded

That the minutes of the Maple Ridge Community Heritage Commission meeting dated February 8, 2018 be adopted.

CARRIED

4. ***DELEGATION***

4.1. **Historic Stream Names**

- Rod Stott, Environmental Planner 2, City of Maple Ridge

The Environmental Planner gave a presentation on work underway by the Environmental Advisory Committee to identify priority streams for naming and create awareness of their values. The Environmental Planner outlined proposed initiatives to raise awareness and community connectivity to the streams and natural resources. Specific stream locations were identified on a map for Community Heritage Commission review and future discussion. The Environmental Planner answered questions from the Commission.

5. ***FINANCE***

5.1. **Financial Update – 2018 Business Plan**

Russell Irvine provided a March 2018 Financial report. Mr. Irvine reported on the general purpose account, the projects account and the revenue account. Mr. Irvine provided a financial status update on the Heritage Inventory project, the Heritage Register, the Heritage Conservation Plan and the Heritage Incentives review project. There was discussion on the budget and financing of any potential new projects that could arise in 2018.

R/2018-012

It was moved and seconded

That the CHC Financial Report dated March 8, 2018 be received for information.

CARRIED

6. ***CORRESPONDENCE - Nil***

7. ***NEW AND UNFINISHED BUSINESS***

7.1. **Membership**

7.1.1. **Calendar of Events - Nil**

7.1.2. **Committee Assignments - Nil**

7.2. **Cultural Plan Update**

L. Zosiak, staff liaison, advised that the Cultural Plan is tentatively schedule for presentation at the April 17, 2018 Council Workshop Meeting. The Heritage Inventory presentation is scheduled for the April 17, 2018 Council Workshop meeting and Commissioners were encouraged to attend the meeting.

7.3. **Tourism Strategy Update**

Mr. Irvine advised of the project's completion as the strategy is before Council for review.

7.4. Library Reminisce Kits

Julie Koehn reported that several High School classes are using the World War 2 reminisce kits.

7.5. Environment Committee Report to Parliament/ Meeting with MP Ruimy

Councillor Speirs and Mr. Irvine reported on the meeting with MP Ruimy. The MP's office will track the legislation and provide an update as it progresses through Parliament.

7.6. Haney House Conservation Work

7.6.1. Haney House Landscape Design

L. Zosiak, staff liaison, reported that the File Manger will contact subcommittee members once the report is submitted for review.

7.7. Heritage Conservation Master Plan - Nil

7.8. Hammond Cedar Mill Plaque

L. Zosiak, staff liaison, reported on the possible opportunity to install a stanchion with the Hammond Cedar Mill plaque at the corner of Maple Crescent and Dartford Street. A Development Permit has been submitted and in lieu of street trees, a rain garden may be more suitable for the area. There was discussion on the plaque, its installation and location.

R/2018-013

It was moved and seconded

That a subcommittee be formed consisting of Len Pettit, Eric Phillips and Councillor Speirs to review installation of the Hammond Cedar Mill plaque and examine the existing information on the plaque for accuracy.

CARRIED

8. SUBCOMMITTEE REPORTS

8.1. Communications Subcommittee - Nil

8.1.1. Request to Council for Communications Support - Nil

8.2. Recognitions Subcommittee

8.2.1. Heritage Week Recap

Kevin Bennett provided an overview of Heritage Week 2018. The Cemetery walking tour and Story of Banned Books were well attended sessions and Erica Williams and FVRL staff Liza Morris and Jo-Anne Sleiman were commended for their work. The Heritage Awards evening went well and MC Steven Ranta did a great job. There was discussion on the Heritage Awards write up in the newspaper and comments on exploring a slightly larger venue for the 2019 awards.

8.2.2. Plaque Placement Request

A. Bowden, staff liaison, reported that plaque placement information from the subcommittee has been sent to the BC Federation of Labour which was shared with the DePatie family. Further questions from the Federation of Labour and the DePatie family have been received and the subcommittee will review and providing a response. There was discussion on the subcommittee involving the School District and TransLink in possible plaque placement locations.

8.3. Education Subcommittee

8.3.1. Local Voices

The Vice Chair provided a report on the well attended March 5, 2018 Local Voices. There was discussion around including the Kanaka Coffee Open Mic performers at the 2019 Heritage Awards.

8.4. Maple Ridge Oral History Project - Nil

8.5. Digitization Project Subcommittee

8.5.1. Open Government Portal and Heritage Marker Inventory Information

Mr. Bennett advised of discussions with the Chair and that he will be assuming a greater responsibility with the Heritage Marker Inventory database.

8.6. Heritage Inventory Project Update

L. Zosiak, staff liaison, reported that subcommittee comments on the Heritage Inventory draft report have been forwarded to the consultant, Donald Luxton. The Heritage Inventory report will be presented at the April 17, 2018 Council Workshop and Commissioners were invited to attend.

8.7. Heritage Register Update – Nil

8.8. Robertson Family Cemetery Project

L. Zosiak, staff liaison, reported one outstanding document is to be prepared and processed for filing at the Land Title Office.

8.9. Hammond Heritage Character Area - Nil

9. *LIAISON UPDATES*

9.1. BC Historical Federation

The Vice Chair reported of the Conference scheduled for May 24-27, 2018 in Nakusp.

9.2. **Heritage BC**

The Vice Chair reminded members of the annual Conference scheduled May 10-12, 2018 in New Westminster.

9.3. **BC Museums Association**

The Vice Chair reported on the upgraded member portal and the Spring regional workshop series offered by the BCMA. The Vice Chair will be attending a workshop on 'Caring for your Collections: The Long Road to Deaccessioning' on March 19, 2018 in Abbotsford.

9.3.1. **BCMA Visit - Nil**

9.4. **Maple Ridge Historical Society**

Mrs. Koehn reported on the completion of a new heritage walk brochure. An event to celebrate the re-opening of Haney House is scheduled for May 27, 2018. The Executive Director has made contact with Grade 8, 9 and 10 social study teachers and provided them with reminisce kits and information on Heritage fairs. Music of the Wharf performers have been selected. The Historical Society AGM is scheduled on March 22, 2018 at 6:30 pm at St. Andrew's Church.

9.5. **Council Liaison**

The Council Liaison provided update on recent topics at Council including a new tenant relocation assistance policy.

10. ***QUESTION PERIOD - Nil***

11. ***ROUNDTABLE***

Eric Phillips requested that the 'Welcome to Hammond' sign at Tolmie Park be replaced and reported on the damaged CN "Maple Meadows" sign and Hammond area house fires. There was discussion on the sign at Tolmie Park.

R/2018-014

It was moved and seconded

That the Hammond Cedar Mill plaque subcommittee also reviews a replacement of the 'Welcome to Hammond' sign located at Tolmie Park.

CARRIED

12. ***ADJOURNMENT***

It was moved that the meeting be adjourned at 9:06 pm.

L. Foreman, Vice Chair

/aa

Subject: FW: 2017-088-RZ Review of Draft Heritage Vegetation Assessment Report

From: Chee Chan
Sent: Wednesday, March 28, 2018 3:40 PM
To:
Cc: Yvonne Chui; Lisa Zosiak; Chad Neufeld
Subject: RE: 2017-088-RZ Review of Draft Heritage Vegetation Assessment Report

Hello everyone,

First, thanks to all who have provided comments and feedback on the draft report for Haney House vegetation. I have reviewed your comments carefully, and will provide a consolidated set to the consultant for integration into the final draft soon. The clarifications and additional details I have received have also been helpful.

I wanted to let you know that I will not be calling a meeting tomorrow to discuss the comments. The comments which I have received were all (un)surprisingly aligned, so there isn't anything that we need to discuss or sort out through a meeting.

If anyone who has not provided comments still wishes to do so, I can still integrate them in our feedback as long as I get them by the close of business tomorrow.

Regarding the onward process, staff plan to have a phone meeting with the consultant to discuss how he has integrated our comments, and provide additional clarifications and discussion as necessary. Should anyone wish to join this phone meeting, please let me know, and I will try to arrange for something that can work. After we receive the final report from the consultant, I will send it along to the developer for discussions as to how all of it can be integrated into their development.

I wish to extend my thanks to all who have contributed thus far to this process. Should you have further questions, comments, or concerns, please feel free to reach out to me to continue the discussion.

Thanks,

Mr. Chee F. Chan, M.U.P., MCIP, RPP, BSc
Planner



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From: Chee Chan
Sent: Friday, March 16, 2018 8:54 AM
To:
Cc: Yvonne Chui; Lisa Zosiak; Chad Neufeld
Subject: RE: 2017-088-RZ Review of Draft Heritage Vegetation Assessment Report

Hello review committee members of the CHC and Historical Society,

Please find attached the draft heritage vegetation assessment report and recommendations. I would ask members of the CHC and Historical Society to focus your review on the historical content, e.g. accuracy of historical information and suitability of recommended plant species in the context of Haney House.

The Consultant has also provided a rationale for the recommendations, and performance guidelines to maintain the heritage integrity of the site. While you should review the guidelines, I would ask that CHC and Historical Society review members not to comment on any specifics of the design recommendations (e.g. the 0.75 m setback), as these need to be worked out in conjunction with the architect anyways.

While I do recommend the use of Microsoft Word's 'Commenting and Track Change feature' to track your comments, you are also welcome to print, markup, and scan your comments back to me. When I have received everyone's comments back, I will compile them and work to resolve them. I would like to propose that we meet together once all the comments are compiled so that I can present any conflicting/unresolved comments to the review committee.

Here are my proposed timelines:

Review and return comments to Chee by **Monday, 26 March, around noon.**

Meet together to discuss comments on **Thursday, 29 March, afternoon depending on availability.**

I will send out a meeting convocation for the latter, but please let me know if any of these deadlines do not work for you.

Once again, thank you all in advance for your time and efforts. Please do not hesitate to contact me should you have any questions. I look forward to receiving your comments.

Kind regards,

Mr. Chee F. Chan, M.U.P., MCIP, RPP, BSc
Planner



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From: Chee Chan
Sent: Monday, March 12, 2018 1:56 PM
To
Cc: Yvonne Chui; Lisa Zosiak; Chad Neufeld; Chuck Goddard
Subject: 2017-088-RZ Review of Draft Heritage Vegetation Assessment Report

Hello everyone,

I am the application file manager for a development occurring at 11598 224 St., a property directly to the south of Haney House. As all of you know, the City has commissioned a report to assess the heritage character of the vegetation along the property line shared between Haney House and the development site, and which may be affected by the proposed development of a four storey apartment building.

Everyone on this email has kindly volunteered their time to review the draft report and provide feedback. I wanted to use this opportunity to give you all a heads-up that the draft report is forthcoming very shortly - this week, and to ask you for comments within 1 week of receiving my next email with the draft report. The report is not long, approximately 15 pages, but half of it is filled with pictures and diagrams. The persons who have kindly volunteered their time, in addition to staff, are:

Community Heritage Commission

Brenda Smith
Lindsay Foreman
Kevin Bennett

Historical Society:

Erica Williams
Mike Davies
Tom Little

Please advise me if you are no longer able to review the document. I will provide guidance and instructions on the review process in my next email.

Thank you in advance for your time.

Mr. Chee F. Chan, M.U.P., MCIP, RPP, BSc
Planner



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