

City of Maple Ridge

***COUNCIL WORKSHOP AGENDA***

***July 6, 2015***

***9:00 a.m.***

***Blaney Room, 1<sup>st</sup> Floor, City Hall***

*The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification. The meeting is live streamed and recorded by the City of Maple Ridge.*

***REMINDERS***

**July 6, 2015**

Closed Council

Committee of the Whole Meeting

following Workshop

1:00 p.m.

**July 7, 2015**

Audit and Finance Committee Meeting

1:00 p.m.

**July 14, 2015**

Council Meeting

7:00 p.m.

1. ***ADOPTION OF THE AGENDA***

2. ***MINUTES***

2.1 Minutes of Council Workshop Meetings

- June 15, 2015 Council Workshop
- June 16, 2016 Special Council Workshop
- June 17, 2015 Special Council Workshop

2.2 Minutes of Meetings of Committees and Commissions of Council

- April 1, 2015 Public Art Steering Committee
- May 28, 2015 Agricultural Advisory Committee Meeting

3. ***MAYOR AND COUNCILLORS' REPORTS***

4. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***

5. ***UNFINISHED AND NEW BUSINESS***

5.1 **Aquatic Facility Option** **9:10-9:45 a.m.**  
- **Future Aquatic Facility Partnership**

Presentation by Steve Butz, Chief Executive Officer, YMCA

5.2 **Community Infrastructure** **9:45-10:15 a.m.**

Discussion of next steps

5.3 **Community Theatre/Rehearsal Space** **10:15-10:45 a.m.**

Staff report dated July 6, 2015 providing an update on feedback from discussions with local community theatre groups regarding community theatre and rehearsal space needs.

5.4 **Maple Ridge Resilience Initiative Update** **10:45-11:15 p.m.**

Verbal update by the General Manager of Community Development, Parks and Recreation Services

6. ***CORRESPONDENCE*** **11:15 to 11:30 a.m.**

*The following correspondence has been received and requires a response. Staff is seeking direction from Council on each item. Options that Council may consider include:*

- a) Acknowledge receipt of correspondence and advise that no further action will be taken.*
- b) Direct staff to prepare a report and recommendation regarding the subject matter.*
- c) Forward the correspondence to a regular Council meeting for further discussion.*
- d) Other.*

*Once direction is given the appropriate response will be sent.*

### **6.1 Haney Farmers Market Society – Weekend Public Parking**

Letter dated June 11, 2015 from Sandra Ramsey, Board Chair, Haney Farmers Market Society, suggesting a parking initiative for the Maple Ridge Business Centre underground parking area of a weekend first 2 hours fee with a \$2 all day flat rate for the weekend days.

### **6.2 Alliance of Beverage Licensees**

Letter dated June 18, 2015 from Poma Dhaliwal, President of the Alliance of Beverage Licensees and Owner/Operator of Jolly Miller Pub and Liquor Store, Chilliwack, expressing concern with the Provincial Government's decision to allow wine on grocery shelves and requesting that Maple Ridge implement a one kilometer distance rule for all future beverage alcohol retailers in Maple Ridge.

### **6.3 Upcoming Events**

Saturday, July 11	My Watershed Moment – Alouette Lake
10:00 a.m.	Organizer: Watershed Watch Salmon Society
Tuesday, September 22 to	2 <sup>nd</sup> Annual Resource Break Series
Thursday, September 24	Organizer: BC Resource Sector
7:00-8:30 a.m. (Daily)	

## **7. *BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL***

## **8. *MATTERS DEEMED EXPEDIENT***

## **9. *ADJOURNMENT***

Checked by: \_\_\_\_\_  
Date: \_\_\_\_\_

## Rules for Holding a Closed Meeting

A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or employee negotiations;
- (d) the security of property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council
- (i) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited or information that if it were presented in a document would be prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection of subsection (2)
- (o) the consideration of whether the authority under section 91 (other persons attending closed meetings) should be exercised in relation to a council meeting.
- (p) information relating to local government participation in provincial negotiations with First Nations, where an agreement provides that the information is to be kept confidential.

## 2.1 Council Workshop Meetings Minutes

City of Maple Ridge

***COUNCIL WORKSHOP MINUTES***

June 15, 2015

The Minutes of the City Council Workshop held on June 15, 2015 at 9:00 a.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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***PRESENT***

*Elected Officials*

Mayor N. Read  
Councillor C. Bell  
Councillor K. Duncan  
Councillor B. Masse  
Councillor G Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

*Appointed Staff*

K. Swift, Acting Chief Administrative Officer/General  
Manager of Community Development, Parks and  
Recreation Services  
P. Gill, General Manager Corporate and Financial Services  
F. Quinn, General Manager Public Works and Development  
Services  
C. Marlo, Manager of Legislative Services

*Other Staff as Required*

L. Benson, Manager of Sustainability and Corporate  
Planning  
C. Carter, Director of Planning  
J. Charlebois, Manager of Community Planning  
T. Thompson, Manager of Financial Planning  
D. Boag, Director of Parks and Facilities  
B. McLeod, Manager of Park Planning and Development  
C. Goddard, Manager of Development and Environmental  
Services

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Note: These Minutes are posted on the City Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)

Note: Councillor Robson was not in attendance at the start of the meeting

**1. *ADOPTION OF THE AGENDA***

The agenda was adopted as circulated.

## 2. ***MINUTES***

### 2.1 Minutes of the June 1, 2015 Council Workshop

R/2015-251

It was moved and seconded

**That the minutes of the June 1, 2015 Council Workshop Meeting be adopted as circulated**

CARRIED

### 2.2 Minutes of Meetings of Committees and Commissions of Council

- Agricultural Advisory Committee – November 27, 2014
- Community Heritage Commission – May 5, 2015
- Social Planning Advisory Committee – May 6, 2015
- Advisory Design Panel – May 12, 2015

R/2015-252

It was moved and seconded

**That the minutes of the Agricultural Advisory Committee Meeting of November 27, 2014, the Community Heritage Commission of May 5, 2015, the Social Planning Advisory Committee Meeting of May 6, 2015 and the Advisory Design Plan of May 12, 2015 be received.**

CARRIED

## 3. ***MAYOR AND COUNCILLORS' REPORTS***

### **Councillor Masse**

Councillor Masse advised of upcoming meetings with post-secondary education institutions. He attended a meeting of the Audit & Finance Committee meeting and advised that the committee continued discussion of the financial impact of development and options for the format of business planning. Councillor Masse also attended a presentation providing an update on Riverview and a Downtown Maple Ridge Business Improvement Association meeting.

Note: Councillor Robson joined the meeting at 9:11 a.m.

### **Councillor Shymkiw**

Councillor Shymkiw attended meetings of the Joint Policing Task Force and the Parks & Leisure Services Commission. He offered comments on the proposed tree bylaw in light of correspondence he received from a resident.

**Councillor Bell**

Councillor Bell suggested that Council consider the nomination of a representative from Maple Ridge for the Union of British Columbia Municipalities executive.

**Councillor Speirs**

Councillor Speirs provided an overview of the sessions he attended at the Federation of Canadian Municipalities conference.

**Councillor Robson**

Councillor Robson assisted several businesses.

**Mayor Read**

Mayor Read requested feedback from Council on the briefing package prepared for the Special Council Workshop with the MLA's and MP.

R/2015-253

It was moved and seconded

That the following item be added to the agenda:

8.1 Briefing Package for MLA's and MP's.

CARRIED

Mayor Read provided an update on the Maple Ridge Resilience Initiative. She attended a meeting of the Northeast Sector Mayors and CAO's and toured local agricultural lands with North Vancouver's Mayor Walton, who is also the Chair of the Metro Vancouver Regional Planning Committee. She also attended meetings of the Mayors' Council of Regional Transportation, Metro Vancouver Board of Directors, Maple Ridge-Pitt Meadows Parks & Leisure Services Commission, the School District No. 42 Facilities open house and several Committee of Committees meetings.

4. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

5. ***UNFINISHED AND NEW BUSINESS***

Note: Item 5.1 was deferred from the May 25, 2015 Council Workshop Meeting

5.1 **Council Workplan 2015-2018**

Staff report dated June 15, 2015 recommending that the Council Workplan as revised by the Council Subgroup be endorsed.



R/2015-254

It was moved and seconded

**That the Council Workplan as revised by the Council subgroup established at the May 25, 2015 Council Workshop (Item 4.1.2), and attached to the June 15, 2015 report entitled “Council Workplan 2015-2018” be endorsed.**

CARRIED

## **5.2 Community Infrastructure - Financial Capacity Aspect**

### **5.2.1 Parks Master Plan and Capital Investment**

Presentation by K. Swift, Acting Chief Administrative Officer and General Manager of Community Development, Parks and Recreation Services

The Acting Chief Administrative Officer provided an overview of the process for development of the Parks Master Plan. She circulated and reviewed a list of the significant projects included in that plan.

### **5.2.2 City-Wide Amenity Zoning Overview and Options**

Staff report dated June 15, 2015 providing information on amenity zoning.

The Manager of Community Planning gave a power point presentation that provided an overview of amenity zoning and the options for a city-wide or area amenity program.

### **5.2.3 Financial Capacity**

Presentation by P. Gill, General Manager of Corporate and Financial Services

The General Manager of Corporate and Financial Services gave a power point presentation providing an overview of possible funding sources for the projects within the Parks Master Plan.

### 5.3 Canada 150 Community Infrastructure Program Grant Application

Staff report dated June 15, 2015 recommending that staff be authorized to apply to the Canada 150 Community Infrastructure Program for proposed refurbishment of two gravel surfaces at the Albion Sports Complex.

The Manager of Parks and Open Spaces reviewed the report.

R/2015-255

It was moved and seconded

**That staff be authorized to apply to the Canada 150 Community Infrastructure Program for the proposed refurbishment of two gravel surface playfields at Albion Sports Complex by converting them into an artificial turf facility.**

CARRIED

Note: The meeting recessed at 12:35 p.m. and reconvened at 3:00 p.m.

## 6. *CORRESPONDENCE*

### 6.1 City of Pitt Meadows – Bridge Tolls and Traffic Congestion

Letter dated May 5, 2015 from the John Becker, Mayor, City of Pitt Meadows requesting verification of a joint effort between the Cities of Maple Ridge, Pitt Meadows and Port Coquitlam to reduce tolls on the Golden Ears Bridge

R/2015-256

It was moved and seconded

**That the City of Maple Ridge support the proposal of Pitt Meadows to reduce the tolls on the Golden Ears Bridge for an 18 month period while the Patullo Bridge is being resurfaced.**

CARRIED

### 6.2 Canadian Postmasters and Assistants Association (“CPAA”) – Support of Rural Post Offices

E-mail and letter dated May 28, 2015 from Brenda McAuley, National President, CPAA) requesting support to have the resolution advocating for rural post offices put forward to the Federation of Canadian Municipalities by Marystown, NL debated on the convention floor.

R/2015-257

It was moved and seconded

**That the correspondence from Brenda McAuley, National President, CPAA dated May 28, 2015 be received and Ms. McAuley notified that no further action will be taken.**

CARRIED

### 6.3 Upcoming Events

Monday, June 22 1:00 p.m.	4 <sup>th</sup> Annual Community for Charity Golf Tournament – Meadows Gardens Golf Course Organizer: Maple Ridge Community Foundation
Wednesday, July 1 10:00 a.m.	Canada Day Celebrations – Memorial Peace Park Organizer: Canada Day Planning Committee
Saturday, July 25	Celebration of Eid – Maple Ridge Library Organizer: Maple Ridge Public Library/Islamic Society of Ridge Meadows

Council discussed attendance at the events.

## 7. *BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*

## 8. *MATTERS DEEMED EXPEDIENT*

### 8.1 Briefing Package for MLA's and MP's

Council reviewed and recommended changes to the draft briefing package to be forwarded to the MLA's and MP's in advance of the Special Council Workshop on June 17, 2015.

#### 8.1.1

R/2015-258

It was moved and seconded

**That the briefing package for MLA's Bing and Dalton be endorsed with the replacement of the text "The provision of funding for an interim no barrier shelter with harm reduction focus, along with the appropriate level of health supports is an immediate and urgent need in addition to the continuation of planning discussions for sort and long-term solutions" under the heading Request to the Province with the text "The provision of no/low barrier shelter space along with the appropriate levels of health supports is an immediate and urgent need, in addition to regional planning discussions for short and long term solutions.**

CARRIED

8.1.2

R/2015-259

It was moved and seconded

That, in the briefing package for MP Randy Kamp under the heading Request of the Government of Canada, the text "The City requests that the Member of Parliament support an application moving forward for the City of Maple Ridge to access funding from this source to address this immediate and compelling need in our community" be replaced with the text

"The City requests that the Member of Parliament have a dialogue with the City on the criteria that applies to this funding and how it can support our community. In addition, the City requests that the Member of Parliament support an application by the City to access funding from this source for immediate and compelling needs in our community. One example is \$75,000 for a consultant to conduct an assessment of current social service provision in Maple Ridge to gain critical information needed to prepare for the next round of HPS funding"

CARRIED

The Acting Chief Administrative Officer will circulate the revised material.

9. *ADJOURNMENT* – 3:45 p.m.

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N. Read, Mayor

Certified Correct

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C. Marlo, Corporate Officer

***SPECIAL COUNCIL WORKSHOP MINUTES***

June 16, 2015

The Minutes of the City Council Workshop held on June 16, 2015 at 4:30 p.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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***PRESENT***

***Elected Officials***

Mayor N. Read  
Councillor C. Bell  
Councillor K. Duncan  
Councillor B. Masse  
Councillor G Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

***Appointed Staff***

K. Swift, Acting Chief Administrative Officer/General  
Manager of Community Development, Parks and  
Recreation Services  
P. Gill, General Manager Corporate and Financial Services  
F. Quinn, General Manager Public Works and Development  
Services  
C. Marlo, Manager of Legislative Services

***Other Staff as Required***

C. Carter, Director of Planning  
J. Charlebois, Manager of Community Planning  
S. Murphy, Planner

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Note: Councillor Masse was not in attendance at the start of the meeting.

1. ***CALL TO ORDER***

2. ***APPROVAL OF THE AGENDA***

The agenda was approved as circulated.

3 ***UNFINISHED AND NEW BUSINESS***

3.1 Overview of the Agricultural Plan

- Maple Ridge Agricultural Policy Review Executive Summary 2004
- District of Maple Ridge Agricultural Land Use Inventory 2004
- Maple Ridge Agricultural Area Planning Situation Analysis: 2008 Update
- Maple Ridge Agricultural Plan: December 15, 2009

Note: Councillor Masse joined the meeting at 4:35 p.m.

The Planner gave a power point presentation that provided a history of the Agricultural Plan and an overview of the key elements of the plan.

Council provided input on the elements of the plan which they would consider priorities.

Note: C. Robson left the meeting at 5:57 p.m.

R/2015-260

It was moved and seconded

**That staff be directed to prepare a survey to enable Council to prioritize the goals within the Agricultural Plan.**

CARRIED

8. ***ADJOURNMENT*** – 6:12 p.m.

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N. Read, Mayor

Certified Correct

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C. Marlo, Corporate Officer

***SPECIAL COUNCIL WORKSHOP MINUTES***

June 17, 2015

The Minutes of the City Council Workshop held on June 17, 2015 at 5:10 p.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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***PRESENT***

***Elected Officials***

Mayor N. Read  
Councillor K. Duncan  
Councillor B. Masse  
Councillor G Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

***Appointed Staff***

K. Swift, Acting Chief Administrative Officer/General  
Manager of Community Development, Parks and  
Recreation Services  
P. Gill, General Manager Corporate and Financial Services  
F. Quinn, General Manager Public Works and Development  
Services  
C. Marlo, Manager of Legislative Services

***ABSENT***

Councillor C. Bell

***GUESTS***

Doug Bing, MLA  
Marc Dalton, MLA  
Mike Murray, Assistant to Randy Kamp, MP

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1. ***CALL TO ORDER***

2. ***APPROVAL OF THE AGENDA***

3 ***UNFINISHED AND NEW BUSINESS***

3.1 **Maple Ridge Resilience Initiative Update**

Mayor Read gave a power point presentation providing an overview of the Maple Ridge Resilience Initiative.

Note: Councillor Masse left the meeting at 5:21 p.m.

A discussion was held on the type of assistance needed from the Provincial and Federal Governments to provide for the immediate, medium and long term needs of persons living on the streets in Maple Ridge.

The MLA's and the MP will be copied on weekly updates of the Maple Ridge Resilience Initiative.

4. ***ADJOURNMENT*** – 6:20 p.m.

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N. Read, Mayor

Certified Correct

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C. Marlo, Corporate Officer



## 2.2 Committee and Commission Meetings Minutes



**City of Maple Ridge**  
**PUBLIC ART STEERING COMMITTEE**  
**REGULAR MEETING**

The Minutes of the Regular Meeting of the Public Art Steering Committee, held in the Coho Room, at Maple Ridge Municipal Hall on Wednesday, April 1, 2015 at 3:00 pm.

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**COMMITTEE MEMBERS PRESENT**

Susan Hayes, Chair	Artist
Barbara Duncan	Curator, Maple Ridge Art Gallery
Kristin Krimmel	Artist
Councillor Duncan	City of Maple Ridge
Leanne Koehn	Community at Large Member

**STAFF MEMBERS PRESENT**

Yvonne Chui	Manager, Arts and Community Connections
Sunny Schiller	Committee Clerk

**REGRETS/ABSENTS**

Wayne Bissky	Architect
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**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 3:12 pm.

**2. AGENDA ADOPTION**

R15-009 It was moved and seconded  
**That the Agenda of April 1, 2015 be adopted with the following amendment:**  
**Addition of Item 5.3 Artist in Residence – Maple Ridge Art Gallery**

CARRIED

**3. MINUTE ADOPTION**

R15-010 It was moved and seconded  
**That the Minutes of February 18, 2015 regular meeting be adopted with the following amendment: correction to Leanne Koehn's name in Item 4.1.**

CARRIED

**4. UNFINISHED BUSINESS**

**4.1 Public Art Opportunities: Project Allocations 2015 & 2016**

The Staff Liaison reviewed the potential projects: Exterior at Greg Moore Youth Centre (GMYC), Hammond Stadium, Permanent Sidewalk Art. A budget for Phase 1 of the Permanent Sidewalk Art project has been developed.

Six potential zones for public art have been identified by the Staff Liaison and Parks staff at Hammond Stadium: exterior chain link fence, paved concrete apron, asphalt path, scorekeepers cage and light posts around the stadium. Installation will need to be scheduled around baseball season. A theme of heritage and baseball has been discussed.

The Staff Liaison has met with Christopher Moreno from 365 Productions in regards to the GMYC project. LED technology that can be surface mounted on the building exterior was discussed. This technology allows artists to essentially paint with LED. This technology has proven to be durable and flexible. Another idea is to use LED projectors to create designs and patterns around the Centre. The facilities manager has been consulted in regards to this project.

The Committee discussed the budget for 2015 art installations. The largest project will be GMYC due to the size of the project, the technology and the requirement for a lighting technician to work with an artist.

The Chair and Staff Liaison will present the proposed projects (sites and general concept ideas) to Council in May. Council approval is required to move forward with the projects. The Staff Liaison suggested that one of the proposed projects be selected as a mentorship opportunity.

R15-011 It was moved and seconded

**That \$144,000 be allocated for permanent installations in 2015 as follows: Greg Moore Youth Centre, Hammond Stadium, Permanent Sidewalk Art.**

CARRIED

## **5. NEW BUSINESS**

### **5.1 Community Forum**

The addition of Community Forum as a standing item to the agenda was discussed. The item will be added at the beginning of the meetings (after minute adoption).

### **5.2 Whonnock Lake Public Art Project – Review submissions, Selection Committee formation and Timelines**

The expressions of interest received for the Whonnock Lake Public Art Project were reviewed by the Committee. The Staff Liaison will communicate the feedback generated to the artists.

The makeup of and meeting schedule for the Selection Committee were discussed.

### **5.3 Artist in Residence – Maple Ridge Art Gallery**

Tabled

### **5.4 Gift Guidelines**

Gift guidelines are being reviewed by staff and will be shared with Council soon. The planned reserve was discussed and it was agreed by the Committee that a reserve was not needed as a separate line item.

**6. ROUNDTABLE**

Susan Hayes – raised the date of the next meeting and after discussion by the Committee it was decided to reschedule the meeting from April 22<sup>nd</sup> to April 29<sup>th</sup>.

**7. ADJOURNMENT**

It was moved and seconded

That the meeting be adjourned at 5:24 pm.

CARRIED

**8. NEXT MEETING**

**Next Meeting:** April 29, 2015

**Agenda Deadline:** April 13, 2015

**Location:** Coho Room, Maple Ridge Municipal Hall

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Chairperson

/ss



**City of Maple Ridge**  
**AGRICULTURAL ADVISORY COMMITTEE**  
**REGULAR MEETING**

The Minutes of the Regular Meeting of the Agricultural Advisory Committee, held in the Blaney Room, at the Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, May 28, 2015 at 7:00 pm.

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**COMMITTEE MEMBERS PRESENT**

Bill Hardy	Member at Large
Stephanie James	Equestrian Agricultural Sector
Candace Gordon	Haney Farmers Market
Chris Zabek	Regional Agrologist, Ministry of Agriculture & Lands
Margaret Daskis, Chair	Community at Large
Councillor Speirs	City of Maple Ridge
Al Kozak	Agricultural Sector
Lorraine Bates	Agricultural Fair Board
Kimberly Lauzon, Vice-chair	Member at Large

**GUESTS**

Christian Cowley	Executive Director, CEED Centre Society
Darren Stott	Greenchain Consulting
Katie Robinson and Josh Baker	Young Farmers

**STAFF MEMBERS PRESENT**

Sunny Schiller	Committee Clerk
Siobhan Murphy	Staff Liaison, Planning Department

**COMMITTEE MEMBERS ABSENT**

Ian Brooks	Member at Large
Georgina Rodriguez	Agricultural Sector
Jennifer Zickerman	Agricultural Sector
Councillor Duncan	City of Maple Ridge

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**1. CALL TO ORDER AND INTRODUCTIONS**

There being a quorum present, Councillor Speirs called the meeting to order at 7:06 p.m.

**2. AGENDA ADOPTION**

R15-001 It was moved and seconded

That the Agenda be amended to include Items 5.8 Front yard food garden and 5.9 Budget update and be adopted as amended.

CARRIED

### 3. MINUTE ADOPTION

R15-002 It was moved and seconded

**That the Minutes of November 27, 2014 and the notes of March 5, 2015 be adopted.**

CARRIED

*Lorraine Bates entered the meeting at 7:09 pm.*

### 4. PRESENTATIONS

#### 4.1 Christian Cowley, CEED Centre Society and Darren Stott, Greenchain Consulting – North Fraser Centre

Christian Cowley requested that the Agricultural Advisory Committee recommend to Council that Council work with CEED to create the North Fraser Centre. Mr. Cowley made a presentation on the proposed Centre, which would include a farm school, support for new farmers and the establishment of a community garden site. As the anchor tenant the CEED Centre would establish a farm on the site. Darren Stott provided an explanation of food hubs, which are an aggregation and distribution of local food by farmers. Examples of existing hubs in North America (including Vancouver) were provided. Local farmers have expressed interest in a hub and a feasibility study has been done.

#### 4.2 Katie Robinson and Josh Baker – Young Farmers

Josh Baker and Katie Robinson are young farmers trying to become established in Maple Ridge. Mr. Baker and Ms. Robinson shared their experience seeking agricultural land in Maple Ridge. They explained that connecting land seekers with land owners, grants or incentives to encourage farm development and connecting food buyers with sellers would help farmers to begin a new farm. They highlighted the dwindling number of farmers, especially new/young farmers.

### 5. NEW & UNFINISHED BUSINESS

#### 5.1 2015 Chair and Vice-Chair Elections

R15-002 It was moved and seconded

**That Margaret Daskis be appointed Agricultural Advisory Committee Chair.**

CARRIED

R15-003 It was moved and seconded

**That Kimberley Lauzon be appointed Agricultural Advisory Committee Vice-Chair.**

CARRIED

Ms. Daskis chaired the meeting following the election.

**5.2 Council Update**

Councillor Speirs provided an update on the review of the Advisory Committees. Feedback on potential future changes was provided by the committee.

It was decided to proceed with Item 5.9 as the next item of business.

**5.9 Budget Update**

The Staff Liaison reviewed the current budget.

**5.3 Committee Business Plan Review**

The Business Plan was discussed.

**5.4 Golden Harvest**

The Committee discussed holding a 2015 Golden Harvest. The committee determined the event provides education regarding local agricultural products for the public and local restaurants and that planning should begin immediately for 2015. Candace Gordon volunteered to chair a Golden Feast sub-committee. Ms. Gordon will work with the Staff Liaison to check facility and school availability and hire a coordinator. \$4,000 from the committee budget has been allocated for this event.

**5.5 Request for Support for Food Security Project**

Candace Gordon reported the Food Security table of the Community Network is working to create a food charter. The goal is to have the charter included in the sustainability plan being developed by the City. Ms. Gordon requested \$3,500 from the AAC budget be spent to fund consultation with the community to develop the charter.

The committee discussed how to determine which projects should be funded by the AAC budget.

R15-004 It was moved and seconded

That the project proposed by Ms. Gordon be supported with a grant of \$3,500 to support the development of the food charter.

CARRIED

Al Kozak, Bill Hardy OPPOSED

**5.6 Agriculture and Real Estate**

Al Kozak provided a newspaper article from a lower mainland real estate publication and highlighted comments made in the article by realtors in regards to agricultural land as a real estate investment.

R15-005 It was moved and seconded

That the real estate publication article be sent to Mayor and Council for their information.

CARRIED

**5.7 Demo International – Councillor Craig Speirs**

Google “demo international” to find out what’s happening in September 2017 in Maple Ridge.

**5.8 Front Yard Food Garden**

This contest is an annual event to promote gardening in front yards. Stephanie James volunteered to chair the Front Yard Food Garden sub-committee. Kimberley Lauzon, Candace Gordon and Lorraine Bates volunteered to join the sub-committee.

It was suggested that back yard gardens be included in the competition. The sub-committee will determine what categories will be included.

**6. CORRESPONDENCE**

A request for support of the Backyard Farming project was received from the Maple Ridge Pitt Meadows Agricultural Association. The project teaches Country Fest visitors how to grow their own food. After discussion

R15-006 It was moved and seconded

**That the Country Fest application for \$1200 for the Backyard Farming project be approved.**

CARRIED

**7. ROUNDTABLE**

The planned marihuana growing facility in Whonnock was discussed.

**8. COMMUNITY FORUM - Nil**

**9. ADJOURNMENT – 9:27 pm**

NEXT MEETING:

Thursday, June 25, 2015

AGENDA ITEM SUBMISSION DEADLINE:

Monday, June 8, 2015

/ss



**TO:** Her Worship Mayor Nicole Read  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Community Theatre/Rehearsal Space

**MEETING DATE:** 2015-07-06  
**FILE NO:**  
**MEETING:** Workshop

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**EXECUTIVE SUMMARY:**

The 2015-2018 workplan endorsed by Council recently includes exploring community theatre/rehearsal space alternatives for performance artists as a priority. The 2015-2018 Parks and Leisure Services (PLS) Commission approved business plan also includes an action item regarding investigating the feasibility of utilizing existing facilities for community theatre use as this has been highlighted as a need in the community. In addition, during the Commission business plan deliberations the need for a cultural plan was recognized as a current gap. That, as the cultural sector of the community continues to grow, they are becoming increasingly concerned about the lack of a long term community vision and plan to guide and shape their future.

On June 29, 2015, PLS staff hosted a meeting with representatives of the majority of community-based theatre groups. Groups that were unable to attend will be consulted to ensure that they have the opportunity for input. The groups in attendance indicated that they were very pleased to be invited to participate in this process to assist in identifying both the immediate and longer term performance and rehearsal space needs. The topics discussed included the current space needs, barriers, opportunities, and the potential for collaborative partnerships between the groups focusing on sharing of resources.

This preliminary meeting was very productive as the groups were very open in sharing their strengths, as well as their frustrations and challenges. The priorities expressed included:

- Affordability (space and promotions),
- Access to appropriate venues for a range of needs related to their productions, and,
- The need to build connections between groups to increase affordability by sharing resources and costs as well as working together to promote the importance of community theatre experiences.

A detailed description of these points is included in this report.

Over the summer staff will gather input from the groups unable to participate in the first meeting, and the combined information will be used to conduct an analysis of potential venues. The groups will meet with staff again in the early fall to review the outcome of this research. A recommendation at the conclusion of this process related to addressing the current needs will be presented for Councils' consideration in the fall. In addition, the concept of embarking on a cultural planning process will be re-introduced for consideration through the business planning process.

**RECOMMENDATION:**

No resolution required.

## DISCUSSION:

### a) Background Context:

The current workplan endorsed by Council includes exploring Community Theatre/Rehearsal Space alternatives as a priority. The 2015 Commission approved business plan also includes an action item regarding investigating the feasibility of utilizing existing facilities for community theatre use as this has been highlighted as a need in the community.

During the 2015 Business Planning presentations to Commission the growing recognition of the important role that the arts and culture play in strengthening quality of life and contributing to a strong economy, as well as building a healthy, vibrant and resilient community was highlighted. Municipalities are turning to cultural planning to promote culture as a key component in promoting sustainability. The local context provided in this discussion indicated that volunteers have made significant investments in the community's cultural sector development which has resulted in significant strengths and assets. However, as the cultural sector has grown, it is also demonstrating a restlessness about potentially missed opportunities and barriers to success due to a lack of a community vision and direction for this sector.

The 2015 Business Plan recommendation, based on the needs being expressed by the cultural sector, included three incremental packages that Commission endorsed to be forwarded to both Councils for consideration, all of which related to the culture sector:

- firstly that a Cultural Planning process be funded as the last plan completed in 1996 is now essentially complete and outdated;
- secondly, that consideration be given to funding a Cultural Facilities Rental Grant Program to support community-based emerging and established local grassroots groups to access facilities appropriate to their needs; and
- thirdly, that consideration be given to increasing the funding level of the Festival Support Fund to support the growing number and increasing complexity of festivals hosted by local volunteer groups that also contribute to the fostering community engagement, spirit and ultimately vibrancy.

Council has not reviewed these incremental packages to date as they are being referred back to Commission due to turnover in membership. They will be brought forward to PLS Commission, and if recommended, will be brought forward to Council this fall.

A recent meeting of local community theatre groups was facilitated by PLS as a preliminary meeting regarding community theatre and rehearsal space needs. The purpose of the meeting was to identify both immediate and longer term performance and rehearsal needs of the groups. The discussion explored: current facility space needs, current barriers to accessing facility space, potential facilities and opportunities to accommodate space needs, and potential opportunities for collaboration between the groups to share space and resources. The goal was to develop criteria that will be utilized to evaluate the feasibility of current facilities accommodating the current space needs that will be defined through this process.

To begin this process, the preliminary meeting on June 29, 2015 was attended by the majority of community theatre groups that currently operate in Maple Ridge including representation from Emerald Pig Theatrical Society, SPECC-tacular Productions Theatre Group, Xtreme Theatre, Theatre in the Country and Berghthorson Academy of Musical Arts (regrets from The Royal Canadian Theatre Company, Odeum Theatre Society and Showstoppers Academy). Through the discussion, these groups shared their passion to create and offer quality theatrical programming to the community and expressed the potential role community theatre could play in enhancing the local economy and creating a vibrant and sustainable community.

It was a productive meeting with the groups being very open in sharing their strengths as well as their challenges and frustrations. They were pleased to have the opportunity for the discussion and expressed their appreciation of staff providing both the context and overview of community decision making processes. They also indicated that they were pleased that Commission had recognized the need for the development of a long term vision that could be addressed through a cultural planning process and that they are looking forward to this discussion continuing.

The priority needs expressed by the community theatre groups included:

- Affordability of space and promotions:
  - All of the groups in attendance noted being challenged by rising facility and promotional costs;
- Availability of appropriate space/venues:
  - Access to venue(s) that meet their needs for:
    - workshop space to accommodate set design/building,
    - storage for sets and costume,
    - rehearsal space,
    - performance space with seating for 150 people (also require exclusive use for the duration of a performance production);
  - In addition, the discussions highlighted some challenges for these groups when using multi-purpose space, including the coordination of access at prime times;
- Development of a collaborative partnership between community theatre groups:
  - There is a need to develop a mechanism designed to support groups to share costs and resources related to advertising (including developing one brand for community theatre with centralized promotions); sets and costumes; and sharing of storage, rehearsal, and performance venue(s).
  - In addition, the need to collaborate on the general promotion of important role community theatre plays in the vibrancy of the community was noted.

The information from this initial discussion will be utilized to evaluate the ability of the current facility inventory to address these needs. The information provided by the groups will inform the research of potential venues including exploring: existing PLS facilities, potential commercial space leasing, and the potential for partnerships (ie. School District). In the consideration of existing facilities, PLS facilities are currently well used and the impact of community theatre use on other groups, programs, and revenue will need to be considered in the analysis of these venues.

The 2010 Parks, Recreation and Culture Master Plan recommendation, that the use of the Heritage Hall in Pitt Meadows for potential community theatre space be explored, was shared with the community theatre groups. The groups expressed interest in this facility being included in the analysis of potential venues as both the size of the performance and seating areas would accommodate their needs, with some modifications. Concerns were expressed related to the facility accessibility challenges as well as the capacity to support parking needs generated when combined other uses within the Hall vicinity.

The next step in the process is utilizing the information from the preliminary meetings to conduct an analysis of potential venues, followed by convening a meeting in the fall with the community theatre groups after the research is complete. This information will be presented to the groups to assist in defining a recommendation regarding the provision of community theatre and rehearsal space. The proposed consideration to update the Cultural Plan will be reintroduced for consideration through the 2016-2019 Business Plan deliberations. There are many indications

that this Plan will be beneficial in providing a community vision and direction and for the entire arts, culture, and heritage sectors and will provide guidance for the development of opportunities for arts and culture that will shape the future of Maple Ridge.

**b) Desired Outcome:**

That the community theatre groups have access to appropriate venues to support their ongoing development and success in providing opportunities for citizens to contribute to community, and to contribute to providing quality, affordable, and vibrant opportunities for the citizens.

**c) Strategic Alignment**

It is recognized that encouraging citizens to develop their creative potential and sense of community through cultural events such as community theatre contributes to building a healthy, vibrant and engaged community. Citizen participation is integral to Maple Ridge's strategic plan.

**d) Citizen/Customer Implications:**

Supporting community groups in the provision of community-based theatre production opportunities provides opportunities for the building of both individual and community capacity. Research shows that the development of social capacity is critical to the health and wellness of communities. The availability of quality grassroots community theatre experiences encourages positive cultural opportunities that promote citizen engagement and strengthen sense of community.

**e) Business Plan/Financial Implications:**

The recommendations that are formulated through this feasibility analysis will have financial implications that will be presented for Councils consideration at the completion of the review in the fall of this year.

**CONCLUSIONS:**

Staff have initiated discussions with local community theatre groups regarding their space needs in terms of access to appropriate venues. A key theme that emerged was that the need for a long term vision and plan has been a gap for the cultural sector of the community and that they look forward to the discussion regarding the need for a roadmap to guide, nurture, and shape the future development of the communities' cultural sector.

"Original signed by Sue Wheeler"

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*Prepared By:* Sue Wheeler, Director Community Services

"Original signed by Wendy McCormick for Kelly Swift"

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*Approved By:* Kelly Swift, General Manager,  
Community Development, Parks & Recreation Services

"Original signed by Frank Quinn"

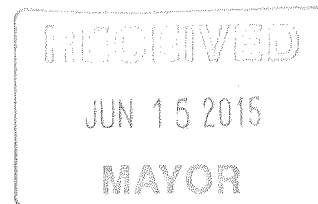
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*Concurrence:* Frank Quinn, Acting/Chief Administrative Officer

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HANEY FARMERS MARKET SOCIETY  
11925 HANEY PLACE  
MAPLE RIDGE, BC, V2X 6G2



June 11, 2015

Mayor Nicole Read  
and Members of Council  
11995 Haney Place  
Maple Ridge, BC V2X 6A9

M&C\_\_\_\_ CAO\_\_\_\_ GM\_\_\_\_

Other Next Workshop

Action:\_\_\_\_\_

Dear Mayor & Council:

**Re: Weekend Public Parking – 2 Hours Free - \$2 Flat Rate for 2 Days**

The Haney Farmers Market in a recent discussion with the Downtown BIA identified a parking initiative that we believe is worth consideration. The Maple Ridge Business Centre underground parking owned and managed by the City is empty most weekends.

We are suggesting that this space would be filled if there were a special weekend rate of the first two hours free, along with a flat rate of \$2.00 for the day. The advantages of such an initiative to the Haney Farmers Market on market days are obvious, but we submit that the citizens along with local businesses would benefit as well as other Festivals and special events held in the Memorial Peace Park.

The City is committed to support the economic health of the downtown core where many small businesses are challenged. We believe that our customers and others will remain longer on the weekend days if parking is cheaper and easier. As well, the empty underground space would be utilized, thus generating more income than it does at present. As you know, our parkade is expensive space, thus every effort should be made to see that it is fully occupied.

In our opinion, a weekend first 2 Hours Free - \$2 all day Flat Rate - for the 2 weekend days would be a win, win for all concerned. We appreciate your attention to this matter and look forward to a positive response.

Sincerely,

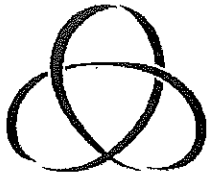
Sandra Ramsay, Board Chair  
Haney Farmers Market Society

Ineke Boekhorst  
DMRBIA Executive Director



**DOWNTOWN  
MAPLE RIDGE**

Business Improvement Association



## ALLIANCE OF BEVERAGE LICENSEES FOR A RESPONSIBLE LIQUOR INDUSTRY

June 18, 2015

Maple Ridge City Council  
11995 Haney Place  
Maple Ridge, BC V2X 6A9

As President of BC's Alliance of Beverage Licensees (ABLE BC), I represent the interests of liquor licensees operating in your community. As the only association representing private liquor stores, bars, pubs, and hotel liquor primaries, ABLE BC is uniquely placed to provide industry expertise across the spectrum of our industry. Our 1,000 members operate in every region of the province, directly employ nearly 100,000 British Columbians, and account for almost 60 percent of the Liquor Distribution Board's annual revenue.

On behalf of ABLE BC, I want to bring to your attention our concerns about the **BC government's recent decision to allow wine on grocery shelves and the serious consequences it poses for BC's liquor industry.**

Allowing grocery stores to sell wine on shelves is a bad fit for BC's economy and BC's wine industry in the long term. ABLE BC's analysis of international experience demonstrates that, when wine is allowed on grocery shelves, between 65-70 percent of *all wine sold* in that jurisdiction is sold in grocery stores. Small distributors are squeezed out of the market and local businesses are forced to close.

Recently, the Legislature passed Bill 22 (Special Wine Store License Auction Act), which sets the stage for the government to auction off a limited number of special wine licenses to sell BC wine on grocery shelves. These licenses are not subject to the 1 kilometre distance rule, meaning your community could have a shopping plaza with a BC Liquor Store or private liquor store next door to a grocery store with a large section of wine. High density of alcohol retailers can pose serious social consequences and will present significant concerns for the future of BC's private retailers.

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**6.2**

On June 2<sup>nd</sup>, Kamloops City Council passed a motion to institute a 1 kilometre distance rule for all future liquor licenses and stores, including Grocery Auctioned BC Wine Licenses. Following up on the leadership of Kamloops, ABLE BC strongly encourages Maple Ridge City Council to do the same and **implement a minimum 1 kilometre distance rule for all future beverage alcohol retailers in Maple Ridge**. This will help restrict liquor licenses for wine in grocery stores, protect small businesses and the people they employ, and provide necessary industry stabilization.

I am also pleased to send you a copy of *The Publican* – BC's premier liquor industry magazine. Distributed quarterly to nearly 3,000 bars and private liquor stores across the province, *The Publican* keeps ABLE BC members and the public up-to-date on current liquor industry issues, trends, and events. It is also an excellent way for elected officials to keep abreast of the day-to-day issues affecting our industry's small business owners.

Thank you very much for your time. I would like to reiterate ABLE BC's sincere interest in working with government to implement changes in the best possible way for BC's liquor industry.

If you require additional information or would like to meet with ABLE BC to discuss these issues further, please contact our Executive Director, Jeff Guignard at 604-688-5560 or [jeff@ablebc.ca](mailto:jeff@ablebc.ca).

Sincerely,



Poma Dhaliwal  
President of the Alliance of Beverage Licensees  
Owner/Operator of Jolly Miller Pub and Liquor Store, Chilliwack